

**FINANCE COMMITTEE MEETING
APRIL 19, 2021 1:30 ANNEX BUILDING**

ATTENDANCE: Chairman, Justice Michael White; Justice, Molly Jackson; Justice, Harbans Mangat; Justice, Reggie Cullom; Justice, Rick Ash; Justice, Cecil McDonald; Justice, Betty Hepler; Justice, Tobye McClanahan; Assessor, Harley Bradley; Finance, Kelli Jones; Senior Citizens Center, Amanda Adams, Barbara Mitchell; County Clerk, Janice Currie; Public Affairs, Steven Savage; NEA Town Courier, Revis Blaylock.

1. Meeting was called to order by Justice, Michael White. Justice White stated we were 1/3 way thru the year. Justice White asked if the report included the past months. Judge's Office showed 33%. Other Elected Officials showed 21% to 25%. Kelli Jones stated the Judge's Office included County General and Roads. Sheriff 20%, Co. General 38%. Bought \$2 million in CD's. Road 19%, Solid Waste 20%, Sr. Citizens 21%, County Jail 20%. Cell construction \$111,391.54 spent for work completed. Last payment would show in April report.

2. Presentation by Municode. Crystal Hays presented the Municode software program for document archiving. Known for codification of City and County Ordinances. Evolved into a software service company. Policy and procedure software, publishing software to manage codes. Agenda management software, websites. Munidocs was an online web posting service. Documents would be available to the public. Documents were indexed. Searching was easy. Sensitive material needed to be redacted. Janice Currie asked if current documents could be transferred over to the system. Justice Jackson asked if information would be lost if contract not renewed. Records would not be destroyed. Justice Ash asked to search past records would need to be uploaded to a cloud. Cost per year. \$350.00 25 g's data per year, over \$600.00 per year. Training provided. Discussion was held. Justice McClanahan was concerned about extra work for the offices. Justice White stated the County had off site storage of all documents. Justice White stated a Resolution would need to be passed by the Quorum Court allowing the Judge to enter into a contract with Municode. Justice McClanahan from the Efficiency Committee made a motion to present a Resolution to the Quorum Court to enter into a contract with Municode. Justice, Betty Hepler made the second. Resolution would be presented to the Quorum Court.

3. Senior Citizens Center. Amanda Adams requested to re fund the custodian position at the Senior Citizens Center. Older worker act from Jonesboro. Worked 3.8 hours per day. Helped with custodian and packing meals. The position ends in June. \$9,000.00 would be cut from the budget. Audit not done twice. County Auditors would be used. Justice Cullom asked if the 3.8 hours would be sufficient. Money was taken out of budget last year. Cannot be moved from another line item. Cost from July 1, 2021 \$5,850.00. Part time. Justice Jackson made the motion to refund the part time custodian position. Second was made by Justice, Harbans Mangat. Motion passed and will go to Quorum Court.

4. Energy and Property. Justice Jackson stated the budget looked good. Completion date extended to September. Dome in Osceola was discussed. Dr. Cullom was concerned. How much new copper was ordered to replace old copper and what happened to the old copper.

County has old copper stored. Ed Harshman, Renaissance Roofing met at the Chamber luncheon. Some old copper was taken off site to replicate. Old copper was to be returned. Porter Brownlee was third party to represent the County. Mr. Ruby thought the copper would be shiny longer. The Energy and Property Committee recommended to appropriate an additional \$310,000.00. Motion was made by Justice, Molly Jackson to appropriate \$310,000.00 to the Blytheville Courthouse construction fund. Second was made by Justice, Harbans Mangat. Motion passed and will go to Quorum Court.

5. Planning & Development. GREDA and Planning and Development Committee requested \$200,000.00 for Workforce Training to be spent at ANC. Training for specific jobs at specific industries. Justice Cullom had concerns on the training program. Planning and Development Committee would be held for Mr. Clif Chitwood to answer questions on training programs. Kelli Jones stated there were two different lines. Countywide training line to ANC. ANC work program. Applicants were enrolled and then helped acquire a job. Request was tabled until Planning and Development Meeting. Friday 23, 2021 after Insurance meeting.

6. Justice White stated salaries and raises were being looked at. Insurance Meeting Friday. Update on law suit. Received money for wellness benefits. Discuss what to do with the money.

7. Software. The County has moved to Apprentice. Kelli Jones stated they went live April 1st. Getting data from other site. Reports looked different. Happy way things were going. Some capabilities were lost. Overall easier system to use. Harley Bradley stated his office converted the first of 2021. Real Estate live April 1. On line now. Realtors and appraisers liked the new system.

8. 911 and OEM combined. Changes in salary were made. Mr. Reynolds putting in more time. Two options. Overtime or comp time. Justice White asked Kelli Jones to pay overtime. No money had been appropriated for overtime. Keep paying overtime for now. Justice Cullom stated Mr. Reynolds did not receive half of what was appropriated for jobs in past.

9. Insurance meeting Friday, April 23rd 1:00 followed by Planning & Development. Annex building.

10. Meeting adjourned.

Minutes submitted by: Cindy George