

**PERSONNEL MEETING
MARCH 5, 2021 1:30 ANNEX BUILDING**

ATTENDANCE: Chairman, Justice Rick Ash; Justice, Cecil McDonald; Justice, Harbans Mangat; Justice, Betty Hepler; Justice, Jo Ann Henton; Justice, Reggie Cullom; Road Department, Tony Stone, Cathy Byrd, Justin Daniels; Finance, Kelli Jones; Payroll, Beverly Pearson; Public Affairs, Steven Savage; Judge, John Alan Nelson; NEA Tow Courier, Revis Blaylock.

- 1. Meeting was called to order by Justice, Rick Ash.**
- 2. Clarification of road department pay. Justice Ash stated he was contacted about concerns from the Road Department on inclement weather pay. The handbook stated on a day worked when the Judge had closed the courthouse 8 hours comp time would be received. When 8 hours work was done then the employee would receive 8 hours pay. Employees would be compensated for every hour worked. Over 40 hours a week employee would receive 1 ½ hours comp time.**
- 3. Time sheets. Only hours worked were to be filled in. Finance will calculate comp time. Cathy Byrd stated she filled out comp time sheets. Kelli Jones stated only actual hours worked were to be put on the time sheet. Only one record needed. Judge Nelson asked when the road department worked over 40 hours was it time and half comp time.**
- 4. OEM. Wayne Reynolds requested to set aside funds to create a stipend for the deputy OEM position. State Statue stated someone must be designated when the OEM was not available. Justice Ash asked Judge Nelson is there was an employee in mind for the position. Recommendation for the position would be brought to the Police, Fire & Safety meeting. 10% of OEM budget.**
- 5. Justice Cullom asked for a copy of employees in 2019. The list was to be used to determine what is owed on unpaid claims. Beverly Pearson would supply the list.**
- 6. Meeting adjourned.
Minutes submitted by: Cindy George**