

**FINANCE COMMITTEE COMMITTEE MEETING
APRIL 15, 2019 1:30 P.M. ANNEX BUILDING**

ATTENDANCE: Chairman, Justice Michael White; Justice, Molly Jackson; Justice, Bill Nelson; Justice, Neil Burge; Justice, Howard Norvell; Justice, Rick Ash; Justice, Alvin Clay; Justice, Betty Hepler; Justice, Jo Ann Henton; County Clerk, Janice Currie; Assessor, Harley Bradley; Circuit Clerk, Leslie Mason; Treasurer, Peggy Meatte; Clerk, Ashley McGuirt, Tommy Mason; Finance, Kelli Jones; Juvenile, Daryl Turner; Public Affairs, Steven Savage; Chief Strategist, J. T. Harris; John David Nelson; Angie Nelson; NEA Town Courier, Joseph Fondren; Judge, John Alan Nelson.

- 1. Chairman, Justice Michael White called the meeting to order.**
- 2. Justice White stated we are 25% into the year. All the Elected Officials are under budget. County General is 18%, County Road Department 15%, County Landfill 17%.**
- 3. Clean up budget. The Justices received a copy of the cleanup budget. The accounts we are cleaning up are revenues and expenditures. We are required by law to pass the clean up budget every year. Finance Director, Kelli Jones explained the budget. Motion made by Justice, Bill Nelson to take the budget to Quorum Court April 23, 2019. Second was made by Justice, Neil Burge. Motion passed and will be presented at the April Quorum Court meeting.**
- 4. Judge, John Alan Nelson requested to fund Slot 4, Scale House Assistant at the landfill. I have hired an employee that has been with the County in the past. The salary for the remainder of 2019 will be \$21,098.00 plus benefits. The employee filling the slot has a class c license. This will decrease contract labor. Justice Burge stated this was a good hire for the County. Motion was made by Justice, Neil Burge to appropriate \$32,226.00 for Slot 4, Scale House Assistant. Second was made by Justice, Molly Jackson. Motion passed and will be presented to Quorum Court April 23, 2019. Judge Nelson asked to purchase 4 lawn mowers and 2 weed eaters for the Department of Corrections Work Release Program. The amount is \$1,500.00 and will be line item #2002 landfill small equipment. Justice, Neil Burge made a motion to purchase 4 lawn mowers and 2 weed eaters. Second was made by Justice, Bill Nelson. Motion passed and will be presented to Quorum Court April 23, 2019.**
- 5. Justice White stated the Coroner has purchased a van for body transport. The appropriation was not made in 2018. The cost of the van will be \$30,000.00. This includes extras that will be needed to outfit the van, lettering Mississippi County Coroner, wire cage, bar lights, stretcher. Motion was made by Justice, Bill Nelson to appropriate the money to County Coroner. Second was made by Justice, Molly Jackson. Motion passed and will be presented to Quorum Court April 23, 2019.**
- 6. Treasurer, Peggy Meatte stated there have been three transfers from County General to the jail this year. \$40,000.00 was transferred today. Revenues were higher than what was projected for March. Balances in our accounts are still good.**

7. Justice, Bill Nelson stated there will be a Planning & Development meeting tomorrow at 1:30 at the Annex Building. The County has been paying the utilities and security systems for the Juno and Snyder buildings for the past 3 months. Justice Nelson stated we need to appropriate money to continue to pay these bills. Discussion was held. The amount of the appropriation will be \$7,000.00 for 6 months. Motion to appropriate the money was made by Justice, Bill Nelson. Second was made by Justice, Neil Burge. Motion passed and will be presented to Quorum Court April 23, 2019.

8. Judge, Nelson stated we have helped the City of Luxora purchase a pump for their oxidation pond. We are dumping around 10,000.00 gallons of leachate a day. We also negotiated a contract with the City to decrease our costs. Mississippi County is now the owner of Cedar Grove Trailer Park. This was purchased out of the Judge's budget. The Road Department will start clearing the park this week. We may have to relocate the Emergency Squad to gain additional parking spaces when the renovation is completed. We have filed a claim with the insurance company for the Osceola Courthouse. We also will be filing a claim for work that was done on the Courthouse in October 2018. We have a warranty from Seminole Contracting Company for 90 days on material and one year on workmanship. There is a 20 year warranty for the roof on the Annex Building. A claim will also be filed. J.T. Harris has visited the Craighead County Landfill. The Director had invited us to see a demonstration. There is a new process that treats leachate. Reverse osmosis process. A trailer is set on the property and leachate goes in and purified water comes out. There will be another meeting in May to receive more information. Daily coverage on the class 1 cell. Six inches of dirt has to be put on the cell each day. Craighead County uses a machine that covers the cell with plastic and the next day you dump on it. The plastic is bio degradable. The covering is ADEQ approved. Cost around \$80,000.00.

9. Steven Savage attended an OEM seminar. He will be coordinating emergency contacts. I have the media contact list finished to contact in case of emergencies.

10. Circuit Clerk, Leslie Mason handed out copies of the storage building she would like to rent. She is asking the Court to appropriate money for her 25% real estate recording fund. The building is 2,988 square feet. All of the records on the second and third floor office should be able to fit. This would put all records in the same building to be more convenient for searchers. Rent will be \$350.00 to \$400.00 per month. I will not have enough storage for all the records I have in the Renovated Courthouse. The rotary filing will not fit in the temporary office, but will fit in the back storage unit. The cost to move the rotary filing system will be \$7,500.00. The old books will be moved to Burdette during the renovation. A file clerk may have to be hired to stay in Burdette during the renovation. Justice White stated the 25% recorders fund has budgeted \$71,000.00 for this year. Fund balance in that account is \$156,656.47. She has \$80,000.00 overage in the account. Financially it is feasible. Justice White stated the Judge and Energy & Property need to look at the request and come back to Finance with a recommendation. Justice Ash stated we need a 10 to 12 thousand square foot building to store records. County Clerk, Janice Currie stated she would need to access to her records when moved to a storage building. Justice, Molly Jackson made a motion to move to Energy & Property. Second was made by Justice, Neil Burge. Motion passed.

11. County Clerk, Janice Currie stated the State has passed the funding for new voter equipment. They will fund the equipment at 100%

12. Assessor, Harley Bradley asked the Court for raises for his employees. They deserve a raise. There are seven employees I would like to increase their salary. Justice White stated the Finance Committee will be looking into raises the middle of this year. Mr. Bradley stated my employees do a good job. The Assessor's office has been working hard to bring money to the County.

13. Meeting adjourned.

Minutes submitted by: Cindy George

**PLANNING AND DEVELOPMENT COMMITTEE MEETING
APRI. 16, 2019 1:30 P.M. ANNEX BUILDING**

ATTENDANCE: Chairman, Justice Bill Nelson; Justice, Neil Burge; Justice, Michael White; Justice, Fred Fleeman; Justice, Betty Hepler; Justice, Alvin Clay; Finance, Kelli Jones; Collector, Susan McCormick; Treasurer, Peggy Meatte; County Clerk, Janice Currie; Economic Development, Clif Chitwood; Tamika Jenkins; Public Affairs, Steven Savage; Chief Strategist, J.T. Harris; John David Nelson; Angie Nelson; NEA Town Courier, Greydon Williams; Judge, John Alan Nelson.

1. Meeting was called to order by Justice, Bill Nelson. Justice Nelson turned the meeting over to Clif Chitwood.

2. Mr. Chitwood started with a review. At the present time we have entered into Economic Development Contracts with companies that total 240 jobs. In the past several weeks we have 30 jobs with Arkansas Mechanical, 70 jobs with Ratner, 16 jobs with the Manila project, 20 jobs with Bronco, 20 jobs with ASP.

3. Mr. Chitwood asked for an Appropriation Ordinance for Atlas who is considering a major expansion between 70 and 75 jobs. Atlas is a multinational Company based out of Canada. The State has offered them a very competitive package of incentives. What Economic Development is offering on behalf of the County is Act 9 Bonds. We have also offered an additional incentive of \$12,000.00 per Mississippi County Resident, \$6,000.00 for residents of Dunklin & Pemiscott Counties. The total maximum incentive is \$900,000.00 for 70 jobs if they are from Mississippi County. \$150,000.00 for training thru ANC. Total cost \$1,050,000.00. Justice, Michael White made a motion to move the project forward to the Court for adoption. Second was made by Justice, Fred Fleeman. Motion passed and will be presented to Quorum Court April 23, 2019.

4. Second project. Project Beta. Blue Oak in Osceola took bankruptcy, the County had no money invested in the project. Mayor, Sally Wilson and I have been in contact with a company that is interested in purchasing the Blue Oak building. They are an International Smelting Company. Mayor Wilson has made an offer for them to use storage space in the Fruit of Loom building. Economic Development made an offer of \$12,000.00 per person for 30 people if Mississippi County residents. Total incentive \$360,000.00 for 30 jobs. Justice, Michael White made a motion to move the project to the Court for adoption. Second was made by Justice, Neil Burge. Motion passed and will be presented to Quorum Court April 23, 2019.

5. Governor, Asa Hutchinson has a program called Competitive Communities Initiative (CCI). This program was unveiled about a year ago. It encourages communities to come to a certain mark in their Economic Development effort. We have a certified site in Osceola. We do have a study plan of action for the future. I put out a request for proposals to 5 of the largest and most respected Economic Development Consulting Firms in the Country. We received 4 back. I asked my board Randy Scott, Greg Reese, Dr. Shemwell, Lenore Trammell, Controlling Officer to read all the proposals. We will do all we can to get all the

people in the County who do not have a job but would sincerely like a job an incentive to get that job. They have to sign up for the program and go thru the 72 hours at no cost. We have sent 400 people thru the program with 320 being employed now and 4 are continuing their education. We may have to go out of the box to encourage labor to come to Mississippi County. We need the tactics of how to do this. We may have to go to the Marshall Islands or Puerto Rico. Without this study we cannot be certified by the Governor for the Initiative program. The price of the study is \$90,000.00. I am confident we will receive good information from Tadzo. Discussion was held. Justice, Fred Fleeman stated he would like to table this decision for a month to give the Justices time to look at the information.

6. Motion made by Justice, Michael White to adjourn. Meeting adjourned.

Minutes submitted by: Cindy George