

**FINANCE COMMITTEE MEETING
SEPTEMBER 23, 2019 1:30 ANNEX BUILDING**

ATTENDANCE: Chairman, Justice Michael White; Justice, Molly Jackson; Justice, Bill Nelson; Justice, Neil Burge; Justice, Fred Fleeman; Justice, Rick Ash; Justice, Jo Ann Henton; Justice, Betty Hepler; Collector, Susan McCormick; County Clerk, Janice Currie; Sheriff's Dept., Rob Rounsvall; Sheriff, Dale Cook; Juvenile, Daryl Turner; Finance, Kelli Jones; Public Affairs, Steven Savage; OEM, Wayne Reynolds; NES Town Courier, Mark Brasfield.

- 1. Justice, Michael White called the meeting to order.**
- 2. Collector's Budget.** Collector, Susan McCormick stated Assessor, Harley Bradley and I are wanting to change Ashley's job title to Deputy Clerk. We will split the salary 50/50. Collector, Susan McCormick stated her 50% would come from her automation fund. We will be putting an ATM in the office. The fee will be \$300.00 a month for a total of \$3,600.00 per year. 2020 request. \$251,637.00. 2020 with raises \$257,012.00.
- 3. County Courthouse.** Justice White stated this was one of the Judge's budgets. Contract labor IT. \$18,000.00 was budgeted for the year. Revised budget \$24,000.00. 2020 request \$24,000.00. Utilities were carried across. There will be 3 locations for the courthouses on the utility bill in 2020. 2 for Blytheville and 1 for Osceola. 2020 request \$284,595.00. With raises \$289,514.00.
- 4. County Treasurer.** Finance Director, Kelli Jones stated there was a change in software line item. It was lowered to \$7,680.00. We are not sure about the data conversion fees that may be added. Justice White stated the budget is almost \$12,000.00 less. 2020 General fund request \$102,942.00. With raises. \$105,247.00. 2020 Automation Fund request. \$48,017.00. With raises \$48,785.00.
- 5. Other County.** This budget is under the Judge. Justice White asked about the repair/maint. Bld/grounds fund. Kelli Jones stated it included the cleaning service for the Annex, supplies. Justice White asked if we were working on insurance. Kelli Jones stated insurance costs are \$9,421.00 per employee per year. Justice White stated we may look at a 25% cost share with the employee. \$2,000.00. We could then reimburse them with a raise and it would boost our standing with JESAP. There was an insurance meeting scheduled but had to cancel. Another will be scheduled the first of October to review the mid-year. Justice Jackson pointed out professional services. Kelli Jones stated this had to do with 2017 and 2018 jail fee law suit and upcoming renovation. The only thing it has been used for this year was an asbestos survey for the gas station on Hwy. 61. 2020 request. \$140,450.00.
- 6. Justice Burge asked when the Quorum Court would start seeing expenditure reports on the bond issue.** Justice White stated we are seeing them in the Courthouse Renovation Fund. There has been about \$1/4 million spent. Judge Nelson has scheduled the move for the Courtrooms to Burdett October 9, 10, 11. The Courtrooms will be ready to hold Court October 14, 2019.

7. Financial Management. Justice White stated there will be some changes in 2020. Kelli Jones stated the 3 employees are doing 5 job descriptions. New job descriptions are being worked on for each position. Kelli Jones is asking for a part-time employee. 2020 budget request. \$235,03800. With raises \$238,728.00.

8. County Clerk, Janice Currie stated she wanted the voting machines delivered to Burdette. We will receive the voting equipment before the money from the State. Collector, Susan McCormick stated collections are going good. Online payments are good.

9. Meeting adjourned.

Minutes submitted by: Cindy George