

**PERSONNEL COMMITTEE MEETING
OCTOBER 27, 2023 1:30 ANNEX BUILDING**

ATTENDANCE: Chairman Justice Harbans Mangat; Justice Tobye McClanahan; Justice Cecil McDonald; Justice Betty Hepler; Justice Drake Brown; Justice Michael White; Justice Reggie Cullom; Justice Rick Ash; Sheriff Dale Cook; Major Rob Rounsavall; Gosnell School Superintendent Leon Whitehead; Finance Kelli Jones; Treasurer Candace Nichols; County Clerk Janice Currie; Collector Susan Short; County Judge John Alan Nelson; NEA Town Courier Joseph Fondren.

- 1. Meeting was called to order by Justice Harbans Mangat. Sheriff Cook wanted to add a SRO slot for Gosnell Schools. A slot needed to be created. Would be a pass thru. \$43,908.00. Vehicle would be provided. Motion was made by Justice Cecil McDonald to create a slot for a SRO Officer for the Gosnell Schools. Second was made by Justice Tobye McClanahan. Motion passed.**
- 2. Rank changes Sheriff's Department. Slot Title Change/Salary CID-SGT. \$3,099.20 added, Patrol 12/K9 SGT. \$3,123.12 added, Patrol 25 SGT/Courthouse Security \$3,099.20 added, Patrol 17 SGT/Courthouse Security \$3,099.20 added, CID – Training Lt. Motion was made by Justice Betty Hepler to promote the deputies with a title change. Second was made by Justice Cecil McDonald. Motion passed.**
- 3. Collector Susan Short was asking to close a part time slot and divide it with her employees. \$15,158.00. Raise of \$3,131.50. Justice Cullom asked what happened to the departments where a slot was not closing and being divided. Certain employees were getting a raise and other departments would not benefit. Collector Susan Short did not have a problem with putting the money into a Courthouse Fund to benefit other employees in the Courthouse. Motion was made by Justice Tobye McClanahan to close the slot at the request of Collector Susan Short. Second was made by Justice Betty Hepler. Motion passed.**
- 4. Public Defender John Bradley requested to close a part-time investigator slot and give a \$2,600.00 raise to his other employees. Motion was made by Justice Tobye McClanahan to close the part-time slot. Second was made by Justice Betty Hepler. Moved to Finance.**
- 5. County Clerk Janice Currie requested to increase an employee salary. Request tabled.**
- 6. Jeremy Thomas requested a slot be created for Case Coordinator. \$44,116.80 plus benefits. Total \$64,700.51. Partial funding came from the Osceola Library Fund. Motion was made by Justice Cecil McDonald to create the slot for Case Coordinator. Second was made by Justice Betty Hepler. Motion passed.**
- 7. Judge John Alan Nelson had two requests. 1. Day Porter. Performing basic maintenance tasks. Justice McClanahan thought there should not be as much cleaning services in the job description. Motion was made by Justice Tobye McClanahan to rename the janitor/maintenance position in Blytheville to Day Porter/Maintenance position.**

Second was made by Justice Betty Hepler. Motion passed. 2. Public Affairs position was filled in 2019. Tom Henry was hired later for the position. The duties Mr. Henry assumed took him away from the position. Judge Nelson had a person in mind that had experience in Public Affairs. Judge Nelson and Tom Henry discussed the new job description. Public Affairs slot would remain open and a new slot created for Chief of Staff. Justice Mangat asked if the Judge had a salary in mind. Request \$73,528.00 plus benefits. Total \$100,867.46 for 2024. Remainder 2023 \$8,078.40 plus benefits. Total \$10,799.85. Motion was made by Justice Betty Hepler to create a new slot for Chief of Staff. Second was made Justice Drake Brown. Moved to Finance.

8. Meeting was adjourned.

Minutes submitted by: Cindy George