

JOURNAL OF PROCEEDINGS  
MISSISSIPPI COUNTY QUORUM COURT  
October 24, 2023

The Quorum Court of Mississippi County, Arkansas, met in regular session at 6:00 p.m. in the Mississippi County Courthouse in Blytheville, Arkansas with Judge John Alan Nelson presiding. Justice Tobye McClanahan gave the invocation, which was followed by the Pledge of Allegiance.

The following members answered roll call:

Justice Ash  
Justice Cullom  
Justice Hepler  
Justice Mangat

Justice Martin  
Justice McClanahan  
Justice McDonald  
Justice White

Absent: Justices Brown, Burge and Jackson. Also in attendance was County Attorney Jacob Holmes.

Justice Ash made a motion to amend the agenda to add a resolution regarding the Osceola School District, Justice White seconded and the vote was: Aye---Ash, Cullom, Hepler, Mangat, Martin, McClanahan, McDonald, and White; Nay---None; Absent---Brown, Burge, and Jackson.

In the treasurer's report, County Treasurer Candace Nichols reported the interest rate at Farmers Bank in Blytheville on a \$100,000.00 CD was 5.40% for one year. She reported the sales tax revenue was up from the previous month and it was up from the same month in 2022. She also reported county general continues to be in great shape.

Justice White moved to dispense with the reading of the minutes as copies had been provided to the members. Justice Hepler seconded the motion and the voice vote was unanimous

**Committee Reports:**

*Finance Committee:* Justice White reported the Finance Committee met on October 2<sup>nd</sup>, October 9<sup>th</sup>, and October 16<sup>th</sup> because the budgeting process had begun. Topics of discussion were:

- All elected officials were currently within their budgets.
- The 911 Coordinator position had been filled.
- Both the courthouses had funds left in their construction funds; about \$250,000.00 each,
- A cleaning service had been hired by the county.
- A letter requesting the support of the county in the possible reactivation of Eaker Air Force Base.
- Possible bike trail in the county.
- An ordinance allowing the county to conduct business with Robertson Brothers Furniture in Leachville, AR.
- Potential raises of 5%, 6%, or 7% for all county employees were discussed.

- Bonus of \$1,000.00 across the board to all county employees on December 1<sup>st</sup>.
- Longevity bonus of \$100.00 per year up to thirty years to be given December 1, 2024.
- Several elected officials and department heads had submitted their budget requests and were being considered by the Finance Committee.
- The request by the Assessor and Collector to be allowed to close out a slot and divide the funds between their employees.
- Chief Deputies' salaries

**New Business:**

The clerk was asked to read a resolution titled: A RESOLUTION SUPPORTING THE REACTIVATION OF THE FORMER EAKER AIR FORCE BASE. Following the reading, Justice White moved to adopt, Justice Hepler seconded and the vote was: Aye---Ash, Cullom, Hepler, Mangat, Martin, McClanahan, McDonald, and White; Nay---None; Absent---Brown, Burge, and Jackson. R-2023-10 was adopted by the court.

The clerk read a resolution titled: A RESOLUTION TO FILL THE VACANT POSITION ON THE SCHOOL BOARD OF THE OSCEOLA SCHOOL DISTRICT. Following the reading, Justice Ash moved for adoption, Justice Hepler seconded and the vote was: Aye---Ash, Cullom, Hepler, Mangat, Martin, McClanahan, McDonald, and White; Nay---None; Absent---Brown, Burge, and Jackson. R-2023-11 was adopted by the court.

The clerk was asked to read an ordinance titled: AN ORDINANCE AUTHORIZING MISSISSIPPI COUNTY TO CONDUCT BUSINESS WITH ROBERTSON BROTHERS FURNITURE OF LEACHVILLE, ARKANSAS. Following the reading, Justice White informed the court this ordinance requires three readings and moved to suspend the rules and proceed to the second reading by title only, Justice Ash seconded and the vote was: Aye---Ash, Cullom, Hepler, Mangat, Martin, McClanahan, McDonald, and White; Nay---None; Absent---Brown, Burge, and Jackson. Following the second reading by title only, Justice White moved to proceed to the third reading by title only, Justice Ash seconded and the vote was: Aye---Ash, Cullom, Hepler, Mangat, Martin, McClanahan, McDonald, and White; Nay---None; Absent---Brown, Burge, and Jackson. Following the third reading by title only, Justice White moved for adoption, Justice Mangat seconded and the vote was: Aye---Ash, Cullom, Hepler, Mangat, Martin, McClanahan, McDonald, and White; Nay---None; Absent---Brown, Burge, and Jackson. O-2023-57 was adopted by the court.

There being no further business to come before the court, Justice White moved to adjourn, Justice Ash seconded and the voice vote was unanimous. The meeting adjourned at 6:25 p.m.

Respectfully submitted:



Janice Currie  
County Clerk/Secretary

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**QUORUM COURT  
MISSISSIPPI COUNTY, ARKANSAS  
Tuesday, November 28, 2023  
Blytheville, Arkansas**

**6:00 p.m. REGULAR SESSION OF QUORUM COURT IN THE CIRCUIT COURTROOM OF THE  
BLYTHEVILLE COURTHOUSE**

**AGENDA**

- 1. Call to Order**
- 2. Prayer**
- 3. Pledge of Allegiance**
- 4. Roll Call**
- 5. Reading/Approval of Minutes**
- 6. Treasurer's Report**
- 7. Committee Reports**
  - Insurance Committee 10/19/2023 Justice Reggie Cullom**
  - Finance Committee 10/23/2023 Justice Michael White**
  - Personnel Committee 10/27/2023 Justice Harbans Mangat**
  - Finance Committee 10/30/2023 Justice Michael White**
  - Finance Committee 11/6/2023 Justice Michael White**
  - Personnel Committee 11/13/2023 Justice Harbans Mangat**
  - Personnel Committee 11/20/2023 Justice Harbans Mangat**
  - Finance Committee 11/20/2023 Justice Michael White**
- 8. Resolutions:**
  - Tax Back Levy Environmental Service**
- 9. Ordinances:**
  - Appropriation Ordinance Employee Bonus**
  - Appropriation Ordinance Peer Recovery Specialist**
  - Appropriation Ordinance 2024 Budget**
  - Appropriation Ordinance Millage Rates**
- 10. New Business**
- 11. Old Business**
- 12. Announcements**
- 13. Adjourn**

**INSURANCE COMMITTEE MEETING  
OCTOBER 19, 2023 1:30 ANNEX BUILDING.**

**ATTENDANCE: Chairman Justice Reggie Cullom; Justice Michael White; Justice Harbans Mangat; Justice Cecil McDonald; Finance Kelli Jones; Finance Candace Nichols; Billie Ann Heugel; County Clerk Janice Currie; Collector Susan Short; NEA Town Courier Revis Blaylock.**

**1. Meeting was called to order by Justice Reggie Cullom. Meeting was turned over to Kelli Jones to discuss property insurance. Kelli Jones handed a printout from the Association of Counties. There was a 28% increase in premiums. Total \$181,102.43. The AAC recommended all buildings be appraised and insured for replacement value. Motion was made by Justice Rick Ash to hire an appraiser to appraise the remaining properties. Second was made by Justice Michael White. Motion passed. Justice White would contact Judge Nelson to get an appraiser.**

**2. Justice Reggie Cullom turned the meeting over to Billie Ann Heugel. Billie Ann handed out information for the renewal numbers for 2024. Billie Ann stated this was not the year to shop premiums. Blue Cross came out with a 6% renewal. Blue Cross dropped to a 3% increase. Billie Ann recommended staying with Blue Cross Blue Shield. Discussion was held on claims, speciality medications, deductions, short-term and long-term disability, dental, vision, life, critical illness. Justice Cullom would like to see the county pay for the short-term and long-term disability. The committee recommended staying with Delta Dental, Mutual of Omaha would carry the life and would be looked into.**

**3. Renewal numbers 2024. \$1,000.00 deductible. Premium "\$1,681,099.24. Delta Denta. \$81,477.84. Mutual Of Omaha Life. \$7,946.61. Mutual of Omaha Vision. \$17,244.00. Voluntary Life. Varies-EE Paid. Long-term disability. \$34,684.00. Short-term disability. \$49,177.80. Voluntary critical illness depended on enrollment. Voluntary accident depended on enrollment. Motion was made by Justice Rick Ash to send the renewal to Finance. Second was made by Justice Harbans Mangat. Motion passed.**

**4. Meeting was adjourned.**

**Minutes submitted by: Cindy George**

**FINANCE COMMITTEE MEETING  
OCTOBER 23, 2023 1:30 ANNEX BUILDING**

**ATTENDANCE:** Chairman Justice Michael White; Justice Betty Hepler; Justice Rick Ash; Justice Cecil McDonald; Justice Neil Burge; Justice Molly Jackson; Justice Tobye McClanahan; SG 360 Leonard Williams and Kevin Reeves; Sheriff Dale Cook; Major Rob Rounsavall; Bo McCullom; Lucky Smith; Captain David Gladden; Mark Dixon; Finance Kelli Jones; Treasurer Candace Nichols; Collector Susan Short; County Clerk Janice Currie; Judge John Alan Nelson; NEA Town Courier Joseph Fondren.

1. Meeting was called to order by Justice Michael White. Meeting was turned Kevin Reeves and Leonard Williams from SG 360 cleaning services. Judge Nelson brought a proposal last week for additional staff to be added. Current services were two employees that worked four hours on Tuesday and Thursday. Total 16 hours per week. SG 360 wanted to add two people on Tuesday and Thursday and one on Friday for 6 ½ hours. Bennie Cannon might be able to change the timing of his hours. He now worked six hours Monday thru Thursday. Justice Burge asked for another proposal with all the additional numbers. SG 360 would be sending the total package for review.

2. Sheriff Cook presented his budget. Jail request for 2024. \$4,568,325.26. The jail was twenty five years old. Maintenance was needed. Requests for 2024 budget. Twenty five locks for the jail. \$62,500.00, ten stainless steel toilets \$33,400.00, repair showers & replace water heater \$22,200.00, intercom system in jail cells upgraded. \$300,000.00. Payable over three years, sixty four stainless steel tabletops \$30,000.00, twenty radios and microphones for the jail detention officers. \$13,000.00, security gates into the jail. \$43,000.00, sixty tazers. \$259,000.00 payable over five years. All were included in the budget. Sheriff Department. 2024 request \$4,543,779.16. Repair machinery & equipment \$72,000.00. Engine repair for the boats. Nucor & Hickman may pay for the motors. BRS would also be asked to share the cost. Food costs were rising. Kelli Jones supplied copies of surrounding counties payroll. Sheriff Cook used Craighead County as an example. Their Quorum Court was in the process of giving an 8% raise. Higher paying steel mills made it hard to hire and keep deputies for the Sheriff's Department. Inmate Incentive fund. 2024 request \$37,200.00. Communication Fund. 2024 request. \$67,150.00. Sheriff Drug Control Fund. 2024 Request \$5,000.00. Act 1188. 2024 request \$89,846.48. Sheriff Emergency Operation. 2024 request \$1,000.00. Sheriff Juvenile Grant. 2024 request. \$2,500.00. Sheriff Jag Grant Fund. 2024 request \$16,000.00. Sheriff LLE8G Grant Fund. 2024 request. \$3,000.00.

3. Property Insurance. Association of Arkansas Counties had a 28% increase for 2024. \$215,766.43. Proposed changes. \$65,336.00. 2024 total \$281,102.43. Property was under insured. Some property had been appraised. The committee recommended to go with AAC and have Judge Nelson check on appraisals.

4. Insurance Meeting. Blue Cross Blue Shield came with a 3% increase for 2024. Other services were going to be offered. Dental, employer sponsored life, Vision, Voluntary life, Short-term and long term- disability, voluntary critical illness, voluntary accident. \$1,000.00 deductible \$1,681,908.24. Short-term disability would take the place of the catastrophic

**leave bank. Motion was made by Justice Cecil McDonald to move the recommendation forward with the short-term and long-term disability. Second was made by Justice Neil Burge. Motion passed.**

**5. Longevity Package. \$100.00 for each year capped at 30 years. Bonus for December 2023. \$1,000.00 for full time employees, \$500.00 for part time.**

**6. Circuit Court County General. 6 counties, 9 courthouses, 12 Circuit Judges. All expenses for the 2<sup>nd</sup> Judicial Counties are shared expenses. Carry over.**

**7. Circuit Court Automation. Internet costs down. Carry over.**

**8. Paupers Fund. Carry over.**

**9. Economic Development. 2023 expenditures the same as 2023. Asked for a 5% raise for Clif Chitwood and Mallory Darby. They were employees of GREDA.**

**10. Meeting adjourned.**

**Minutes submitted by: Cindy George**

**PERSONNEL COMMITTEE MEETING  
OCTOBER 27, 2023 1:30 ANNEX BUILDING**

**ATTENDANCE:** Chairman Justice Harbans Mangat; Justice Tobye McClanahan; Justice Cecil McDonald; Justice Betty Hepler; Justice Drake Brown; Justice Michael White; Justice Reggie Cullom; Justice Rick Ash; Sheriff Dale Cook; Major Rob Rounsavall; Gosnell School Superintendent Leon Whitehead; Finance Kelli Jones; Treasurer Candace Nichols; County Clerk Janice Currie; Collector Susan Short; County Judge John Alan Nelson; NEA Town Courier Joseph Fondren.

**1. Meeting was called to order by Justice Harbans Mangat. Sheriff Cook wanted to add a SRO slot for Gosnell Schools. A slot needed to be created. Would be a pass thru. \$43,908.00. Vehicle would be provided. Motion was made by Justice Cecil McDonald to create a slot for a SRO Officer for the Gosnell Schools. Second was made by Justice Tobye McClanahan. Motion passed.**

**2. Rank changes Sheriff's Department. Slot Title Change/Salary CID-SGT. \$3,099.20 added, Patrol 12/K9 SGT. \$3,123.12 added, Patrol 25 SGT/Courthouse Security \$3,099.20 added, Patrol 17 SGT/Courthouse Security \$3,099.20 added, CID – Training Lt. Motion was made by Justice Betty Hepler to promote the deputies with a title change. Second was made by Justice Cecil McDonald. Motion passed.**

**3. Collector Susan Short was asking to close a part time slot and divide it with her employees. \$15,158.00. Raise of \$3,131.50. Justice Cullom asked what happened to the departments where a slot was not closing and being divided. Certain employees were getting a raise and other departments would not benefit. Collector Susan Short did not have a problem with putting the money into a Courthouse Fund to benefit other employees in the Courthouse. Motion was made by Justice Tobye McClanahan to close the slot at the request of Collector Susan Short. Second was made by Justice Betty Hepler. Motion passed.**

**4. Public Defender John Bradley requested to close a part-time investigator slot and give a \$2,600.00 raise to his other employees. Motion was made by Justice Tobye McClanahan to close the part-time slot. Second was made by Justice Betty Hepler. Moved to Finance.**

**5. County Clerk Janice Currie requested to increase an employee salary. Request tabled.**

**6. Jeremy Thomas requested a slot be created for Case Coordinator. \$44,116.80 plus benefits. Total \$64,700.51. Partial funding came from the Osceola Library Fund. Motion was made by Justice Cecil McDonald to create the slot for Case Coordinator. Second was made by Justice Betty Hepler. Motion passed.**

**7. Judge John Alan Nelson had two requests. 1. Day Porter. Performing basic maintenance tasks. Justice McClanahan thought there should not be as much cleaning services in the job description. Motion was made by Justice Tobye McClanahan to rename the janitor/maintenance position in Blytheville to Day Porter/Maintenance position.**

**Second was made by Justice Betty Hepler. Motion passed. 2. Public Affairs position was filled in 2019. Tom Henry was hired later for the position. The duties Mr. Henry assumed took him away from the position. Judge Nelson had a person in mind that had experience in Public Affairs. Judge Nelson and Tom Henry discussed the new job description. Public Affairs slot would remain open and a new slot created for Chief of Staff. Justice Mangat asked if the Judge had a salary in mind. Request \$73,528.00 plus benefits. Total \$100,867.46 for 2024. Remainder 2023 \$8,078.40 plus benefits. Total \$10,799.85. Motion was made by Justice Betty Hepler to create a new slot for Chief of Staff. Second was made Justice Drake Brown. Moved to Finance.**

**8. Meeting was adjourned.**

**Minutes submitted by: Cindy George**



**FINANCE COMMITTEE MEETING  
OCTOBER 30, 2023 1:30 ANNEX BUILDING**

**ATTENDANCE:** Chairman Justice Michael White; Justice Molly Jackson; Justice Neil Burge; Justice Drake Brown; Justice Cecil McDonald; Justice Rick Ash; Justice Betty Hepler; Sheriff Dale Cook; Major Rob Rounsavall; Great River Economic Development Foundation Mike Jacques; Kenny Noble; Circuit Clerk Leslie Mason; Collector Susan Short; County Clerk Janice Currie; NEA Town Courier Revis Blaylock.

1. Meeting was called to order by Justice Michael White. GREDF Board Member Kenny Noble presented the budget for Economic Development. Proposed Change for 2024. \$18,550.00. Proposed for 2024 \$548,550.00. Quarterly \$137,137.50. 5% increase for salaries and benefits. Request last year for \$36,000.00 plus benefits. Total \$50,000.00 for an additional employee was not needed. Salaries decreased \$50,000.00. 3 ½ increase for recruiting, marketing, industrial relations \$50,000.00. Motion was made by Justice Neil Burge to move the proposal for \$548,550.00 for GREDF. forward. Second was made by Justice Molly Jackson. Motion passed.

2. Judge Nelson brought a proposal for a new position. Tom Henry's title has been Public Affairs Director. Judge Nelson wanted to bring Mr. Henry's title and job description in line with what he was doing. Judge Nelson requested a new slot for Chief of Staff and hire another employee for the Public Affairs slot. Judge Nelson suggested along the line of the OEM Director. \$73,528.00. The Personnel committee recommend the title change and carry his present salary across. Public Affairs salary would be addressed when the position was filled. Justice Drake Brown asked how much authority would the Chief of Staff have when Judge Nelson was gone. Justice White stated "none". Justice Jackson thought a separate job description was needed for the Public Affairs position and a new one for Chief of Staff. The Committee thought they could not go with the \$73,528.00 but go with the same salary of \$48,734.40. Justice Michael White recommended to go by the recommendation of the Personnel Committee to create the slot move the salary to \$48,734.40, Public Affairs leave as is or zero it out. Judge Nelson could come back to the Finance to set a salary at that time. Motion was made by Justice Molly Jackson to send the request and job description back to Personnel to review and ask the Judge to revise the job description. Second was made Justice Drake Brown. Motion passed.

3. Assessor's requested to defund a slot and share with her employees. Some Elected Officials considered this was not fair. All Chief Deputies made the same salary on JESAP. Janice Currie didn't want Assessor's Chief Deputy to make more than the other Chief Deputies. Longevity was based on the years worked with the County. Motion was made by Justice Neil Burge to move forward with the request from the Assessor's Office and Collector's Office to reduce the budget by that amount and proceed with the 5% raise. Second was made by Justice Cecil McDonald. Justice Burge amended his motion to take the 2023 Courthouse budget salary figures on an hourly basis and raise the minimum hourly salary for Courthouse employees to \$18.01 per hour. \$30,436.90 salary. Second was made by Justice Cecil McDonald. Motion passed.

4. Sheriff's Department. Justice Burge thought the Court should look at the Sheriff's Department different than other departments. Justice Rick Ash recommended to give the Sheriff's Department an 8% raise. Sheriff Departments were losing deputies to higher paying jobs. Justice Jackson would like to see the raise increased. Motion was made by Justice Neil Burge to move forward with a 10% pay increase for the Sheriff's Department and Jail. Second was made by Justice Drake Brown. Motion passed. Sheriff Cook would present the remainder of his budget next week. SRO Office for Gosnell Schools came from a recommendation from Personnel Committee.

5. Public Defender. John Bradley wanted to close a part- time slot and give his two employees \$2,600.00 each plus the 5% raise. 2024 request \$169,190.68.

6. Additional Motor Fuel Tax. 2024 request \$150,000.00. Across the board.

7. Health Department. Request Osceola \$48,290.00, request Blytheville \$52,632.00. Estimates for paper towel holders and towels for both Blytheville and Osceola were not included in the budget. MJ Movers estimate included.

8. Road Department had 4 older road graders that needed to be replaced. Judge Nelson wanted to replace 2 in 2023. Judge Nelson didn't want to use CD and reserve funds. The Committee recommended to buy two road graders. Replace the 1996 and 1997. Utilize funds available and whatever else was need. Equipment budget increased to \$540,000.00. Justice White and Kelli would look at the other line items. Bridges and Steel adjusted to \$10,000.00.

9. County Judge. \$35,000.00 for professional services. Travel increased to \$11,000.00. SG 360 cleaning service brought a copy of an e-mail. There were no numbers included. The Committee suggested Judge Nelson adjust Bennie Cannon's hours. Justice Jackson suggested the committee change slot 1 to reflect a part time position.

10. Courthouse budget. \$110,000.00 approved to work on the Osceola Courthouse. There was a grant for the cornice work. Construction fund money would be used and then get reimbursed.

11. Other County. Carried over from 2023. \$291,880.00.

12. Veteran's Office. Samuel Bibbs asked for money to be put in the budget for outreach events. 2024 request \$44,057.29.

13. Meeting adjourned.

Minutes submitted by: Cindy George

**FINANCE COMMITTEE MEETING  
NOVEMBER 6, 2023**

**ATTENDANCE:** Chairman Justice Michael White; Justice Harbans Mangat; Justice Cecil McDonald; Justice Neil Burge; Justice Tobye McClanahan; Justice Rick Ash; Justice Betty Hepler; Finance Kelli Jones; Treasurer Candace Nichols; OEM John Willard; Assessor Brannah Bibbs; County Clerk Janice Currie; Collector Susan Short; NEA Town Courier Joseph Fondren.

- 1. Meeting was called to order by Justice Michael White.**
- 2. Chickasawba District Court. No major changes. 2023 \$90,103.69. 2024 request \$96,480.00.**
- 3. Juvenile. Daryl Turner was not able to attend today and will be presented at the next Finance meeting. 2023 \$481,349.88. 2024 request \$570,457.18. Jail fees increased to \$100.00 per day.**
- 4. OEM/911. Mr. John Willard was the new OEM/911 officer. Steve Crosskno was the backup for Mr. Willard. E911 2023. \$1,530,166.78. 2024 request \$1,582,065.88. OEM 2023. \$91,773.02. 2024 request. \$121,385.91. OEM no overtime budgeted. 911 printing supplies were up, telephone raised to \$15,000.00. Service contracts were up for updating equipment. AT&T would be the host. \$35,000.00 each for two positions. \$750.00 a month after for each position. \$1,500.00. Hyper Reach would be funded for another year.**
- 5. Local Tribal Consistency Fund. \$81,000.00. Judge Nelson was in favor of using the money for repairs at the Annex Building. \$71,000.00 appropriated for repairs at the Annex building. \$10,000.00 for Hyper Reach.**
- 6. Health Department. Carried over from 2023. Request for wall signs were presented. \$570.77. The Committee suggested \$2,500.00 for wall signs and décor.**
- 7. Landfill. 2024 request \$3,801,007.99. Overtime was increased from \$30,000.00 to \$60,000.00. Contract labor was a carry over. Clothing/uniform was increased to \$18,000.00. Fuel/Oil/Lubricants carried over. Tires/tubes \$25,000.00. Repair/Maintenance Bld./Equipment increased to \$20,000.00. Leachate hauling increased, fleet insurance increased, service contracts increased, equipment purchase increased from a request for a tractor from James Rountree and Judge Nelson. A F-350 truck was requested.**
- 8. Prosecuting Office Jeremy Thomas came to the Court with a request to fund a position in the office. The Court was funding DTF and Victims of Crime Coordinator Sarah Ramsey. Funding salaries for District Court's were the State's responsibility. Justice White recommended to follow State Regulations and not fund the slot.**
- 9. Cleaning service in the Blytheville Courthouse. The Courthouse had a part-time employee that worked six hours-four days a week. A professional service had hired two people, 4 hours**

**2 nights a week. SG360 would need to double their time. Discussion was held about defunding the part time position. No schedule had been received for the total amount from SG360. Justice Ash thought the county should contract the services. \$100,000.00 had been appropriated for cleaning. Part-time slot would be zeroed out and proposed to the Judge when he gets back from D.C.**

**10. Judge Nelson came to the Court proposing a new position titled Chief of Staff. Salary \$73,000.00. No decision was made. Personnel Committee meeting on November 13<sup>th</sup> 2023 to discuss the job title, job description. Salary would be straight across no increase. Justice McClanahan requested to get the job description before the meeting. The job description would be sent to Judge Nelson for edits.**

**11. Meeting adjourned.**

**Minutes submitted by: Cindy George**

**PERSONNEL COMMITTEE MEETING  
MONDAY, NOVEMBER 13, 2023 1:00 ANNEX BUILDING**

**ATTENDANCE:** Chairman Justice Harbans Mangat; Justice Tobye McClanahan; Justice Cecil McDonald; Justice Betty Hepler; Justice Neil Burge; Justice Melinda Martin; Finance Kelli Jones; Treasurer Candace Nichols; County Clerk Janice Currie; Deputy Clerk Ashley McGuirt; Collector Susan Short; Judge John Alan Nelson; NEA Town Courier Joseph Fondren.

1. Meeting was called to order by Justice Harbans Mangat. There were questions on the position for Chief of Staff. The Finance Committee recommended the request go back to Personnel. Justice McClanahan hadn't reviewed the job description before the Personnel Meeting. The first issue Justice McClanahan had was the Chief of Staff terminology and didn't think it was fitting for County Government. The position needed to be along the lines of Executive Assistant. Second issue was listed things that passed on what the Judge was legally responsible for. Several paragraphs were for overseeing the operations of the County Judge's Office. Referenced how interactions with the Elected Officials and speaking for the County Judge. Justice McClanahan thought the term Gatekeeping was offensive. Some of the required qualifications were written for the person in the position now. Job descriptions should be for the job and not the person in the job. Justice Cecil McDonald had worked in the Federal Government and thought the wording would affect Judge Nelson's position. In the absence of the Judge Justice McDonald thought some things should not be the Chief of Staff's responsibility. There were four other Elected Officials in the building and the Chief of Staff should not be the building manager over all. The Committee recommended the job description be edited. Motion was made by Justice Tobye to resend the motion made at the last Personnel Meeting and send back to Judge Nelson's Office to revise and represent. Second was made by Justice Cecil McDonald. Motion passed.

2. Judge Dan Ritchey was awarded a grant thru the AOC and the Department of Human Services for a Peer Recovery Specialist. The grant was for three years but reviewed every year to see if would be continued. \$50,000.00. Starting salary \$36,155.00. Fringe was figured in. \$13,825.00. The County's benefit package was more. Total \$54,909.88. Justice McClanahan was not comfortable to create the slot before some more questions were answered. Motion was made by Justice Cecil McDonald to table the request until another Personnel Meeting on Monday, November 20, 2023. Second was made by Justice Tobye McClanahan. Motion passed.

3. Motion to adjourn.

Minutes submitted by: Cindy George

**PERSONNEL COMMITTEE MEETING  
NOVEMBER 20, 2023 1:00 ANNEX BUILDING**

**ATTENDANCE: Chairman Justice Harbans Mangat; Justice Tobbye McClanahan; Justice Betty Hepler; Justice Drake Brown; Justice Neil Burge; Justice Molly Jackson; Justice Melinda Martin; Justice Michael White; Justice Rick Ash; Treasurer Candace Nichols; Finance Kelli Jones; Circuit Clerk Leslie Mason; Deputy Clerk Ashley McGuirt; Jeremy Thomas; Collector Susan Short; Assessor Brannah Bibbs; County Clerk Janice Currie; Judge Broadaway; Judge Alexander; NEA Town Courier Joseph Fondren.**

**1. Meeting was called to order by Justice Harbans Mangat. Request from Judge Dan Ritchey for a Peer Recovery Specialist was reviewed. Was not a complete pass thru grant. Grant was for \$50,000.00. Total \$54,909.85. \$4,909.85 was needed to be funded by the County. There was no quorum. Motion was made by Justice Tobbye McClanahan to send to Finance with no recommendation. Second was made by Justice Betty Hepler. Motion passed.**

**2. Short-Term and long-term disability was being offered by the County. The catastrophic leave program would be looked at before the end of the year.**

**3. Meeting adjourned.**

**Minutes submitted by: Cindy George**

**FINANCE COMMITTEE MEETING  
NOVEMBER 20, 2023 1:30 ANNEX BUILDING**

**ATTENDANCE: Chairman Justice Michael White; Justice Molly Jackson; Justice Harbans Mangat; Justice Neil Burge; Justice Drake Brown; Justice Tobye McClanahan; Justice Rick Ash; Justice Melinda Martin; Justice Betty Hepler; Treasurer Candace Nichols; Finance Kelli Jones; Circuit Clerk Leslie Mason; Deputy Clerk Ashley McGuirt; Jeremy Thomas; Collector Susan Short; Judge Broadaway; Judge Alexander; Assessor Brannah Bibbs; County Clerk Janice Currie; NEA Town Courier Joseph Fondren.**

**1. Meeting was called to order by Justice Michael White. Overall budget was with a 5% raise and longevity stipend, \$1,000.00 bonus first of December 2023. County General budget \$13,127,832.00 in requested expenditures. \$11,707,08.95 in anticipated expenditures at 100%. All revenues for County General \$1.4 million deficit. Permanent payroll increased by \$3/4 million.**

**2. Judge Broadaway spoke about the request for the Juvenile Department. Chip Barnes the District Supervisor was not able to attend. Juvenile Department had asked for an 8% raise. There were two slots, Administrative Officer and Probation officer were trying to be paid at the same rate. Judge Broadaway asked the Court to consider the request. Cost of the County to give salary adjustment \$16,548.10. All slots but one were at or above midpoint on the JESAP scale. The Committee would take the request into consideration. Motion was made by Justice Neil Burge to stay with the 5% across the board raise and longevity stipend. Second was made by Justice Molly Jackson. Motion passed.**

**3. Prosecuting Attorney Jeremy Thomas requested a slot for a case coordinator. No money was available for the position. The slot was recommended by the Personnel Committee. Salary \$44,000.00 plus benefits. Motion was made by Justice Neil Burge to approve the slot for a case coordinator for the Prosecuting Attorney's Office. Second was made by Justice Harbans Mangat. Motion passed.**

**4. Judge Dan Ritchey requested a slot for a Peer Recovery Specialist. Personnel Committee recommended the slot. Funded by a \$50,000.00 Federal Grant. Reviewed yearly. \$4,909.85 was needed from the County for one year. Motion was made by Justice Harbans Mangat to fund the position. Second was made by Justice Neil Burge. Motion passed.**

**5. Request from Circuit Clerk Leslie for an additional \$2,000.00 raise for her employees paid from the recorder fund. Leslie Mason handed out information from the AOC on the amount of work her office did. County Clerk Janice Currie also asked for an additional \$2,000.00 raise for her employees. Request died for lack of a motion.**

**6. Motion was made by Justice Neil Burge to appropriate \$1,000.00 for full time employees and \$500.00 for part time employees to be paid in December for a bonus. Any employee less than six months should be considered part time. Second was made by Justice Drake Brown. Motion passed.**

**7. October expenditures were in good shape. 83% thru the year. Osceola Courthouse received a bad fire inspection and had 90 days to be repaired before it was closed. Trust payment had been made for 2023. \$1.5 million had been committed from ARP money to start repairs on the Osceola Courthouse. Aaron Ruby had been told by Judge Nelson not to start on the project at this time. \$214,543.22 was available in the Osceola Courthouse construction fund to spend. \$243,680.00 in the Blytheville Courthouse construction fund owed to CNI.**

**8. Meeting adjourned.**

**Minutes submitted by: Cindy George**



# Tax Back

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RESOLUTION No. \_\_\_\_\_

**RESOLUTION OF THE QUORUM COURT OF MISSISSIPPI COUNTY CERTIFYING LOCAL GOVERNMENT ENDORSEMENT OF LEVY ENVIRONMENTAL SERVICES COMPANY TO PARTICIPATE IN THE TAX BACK PROGRAM (AS AUTHORIZED BY SECTION 15- 4-2706(d) OF THE CONSOLIDATED INCENTIVE ACT OF 2003).**

**WHEREAS**, in order to be considered for participation in the Tax Back Program, the local government must endorse a business to participate in the Tax Back Program; and

**WHEREAS**, the local government must authorize the refund of local sales and use taxes as provided in the Consolidated Incentive Act of 2003; and

**WHEREAS**, said endorsement must be made on specific form available from the Arkansas Economic Development Commission; and

**WHEREAS**, Levy Environmental Services Company located at E State Highway 18, Blytheville, Arkansas has sought to participate in the program and more specifically has requested benefits accruing from construction of the specific facility; and

**WHEREAS**, Levy Environmental Services Company has agreed to furnish the local government all necessary information for compliance.

**NOW THEREFORE BE IT RESOLVED BY THE QUORUM COURT OF MISSISSIPPI COUNTY, ARKANSAS, THAT:**

1. Levy Environmental Services Company be endorsed by the Quorum Court of Mississippi County for benefits from the sales & use tax refunds as provided by Section 15-4-2706(d) of the Consolidated Incentive Act of 2003.
2. The Department of Finance and Administration is authorized to refund local sales and use taxes to Levy Environmental Services Company.
3. This resolution shall take effect immediately.

\_\_\_\_\_  
Title of head of governing body

Date Passed: \_\_\_\_\_

Attest: \_\_\_\_\_  
Clerk

1 MISSISSIPPI COUNTY QUORUM COURT

2  
3 APPROPRIATION ORDINANCE NO. O-2023-\_\_\_\_\_

4  
5 AN APPROPRIATION ORDINANCE AUTHORIZING  
6 EMPLOYEE BONUSES FOR 2023  
7

8 WHEREAS, the Quorum Court of Mississippi County, Arkansas would like to award all  
9 county employees with a bonus for the calendar year 2023; and

10  
11 WHEREAS, full time employees shall receive \$1,000.00 and part-time employees shall  
12 receive \$500.00; and

13  
14 WHEREAS, if the employee has been employed for less than a year, then the bonus shall  
15 be prorated for the number of months employed with the County; and

16  
17 WHEREAS, the account numbers and the amounts of the appropriations are attached as  
18 Exhibit "A"; and

19  
20 WHEREAS, the Finance Committee has reviewed and approved these appropriations and  
21 now pass them to the Quorum Court.

22  
23 NOW, THEREFORE, be it enacted by the Quorum Court of Mississippi County,  
24 Arkansas, that:

25  
26 I.

27  
28 The following appropriations/modifications are hereby made for the FY 2023 budget:

SLOT/ACCOUNT #	DESCRIPTION	AMOUNT
	Attached as Exhibit "A"	

30  
31  
32  
33  
34 II.

35  
36 All appropriations previously authorized, approved, and made as to all other offices,  
37 departments, and agencies of county government, and all other funds not hereinabove changed,  
38 are to remain as previously appropriated. Detailed provisions of said appropriations are reflected  
39 in the schedule of specific items listed by account numbers within the category for each office  
40 and filed in the Office of the County Court Clerk.

4  
5 III.  
6

7 This Ordinance, being an appropriation ordinance, shall be in full force and effect  
8 immediately from and after its passage and approval by the County Judge.  
9

10  
11  
12  
13 DATE: \_\_\_\_\_

APPROVED:

14  
15  
16 \_\_\_\_\_  
17  
18 JOHN ALAN NELSON, COUNTY JUDGE  
19  
20

21 ATTEST:

22  
23  
24 \_\_\_\_\_  
25  
26 JANICE CURRIE, COUNTY CLERK  
27 & SECRETARY

## 2023 BONUS APPROPRIATION TOTALS

### COUNTY JUDGE

1000.0100.1001	SALARY	2,000.00
1000.0100.1006	SS/MC	153.00
1000.0100.1007	RETIREMENT	306.40
	<u>TOTAL</u>	<u>2,459.40</u>

### COUNTY CLERK

1000.0101.1001	SALARY	7,000.00
1000.0101.1006	SS/MC	535.50
1000.0101.1007	RETIREMENT	1,097.40
	<u>TOTAL</u>	<u>8,632.90</u>

### CIRCUIT CLERK

1000.0102.1001	SALARY	11,250.00
1000.0102.1006	SS/MC	860.63
1000.0102.1007	RETIREMENT	1,723.50
	<u>TOTAL</u>	<u>13,834.13</u>

### TREASURER

1000.0103.1001	SALARY	1,416.67
1000.0103.1006	SS/MC	108.38
1000.0103.1007	RETIREMENT	242.03
	<u>TOTAL</u>	<u>1,767.08</u>

### COLLECTOR

1000.0104.1001	SALARY	6,000.00
1000.0104.1006	SS/MC	459.00
1000.0104.1007	RETIREMENT	944.20
	<u>TOTAL</u>	<u>7,403.20</u>

### ASSESSOR

1000.0105.1001	SALARY	10,166.67
1000.0105.1006	SS/MC	777.75
1000.0105.1007	RETIREMENT	1,582.53
	<u>TOTAL</u>	<u>12,526.95</u>

### COURTHOUSE

1000.0108.1001	SALARY	3,000.00
1000.0108.1006	SS/MC	229.50
1000.0108.1007	RETIREMENT	459.60
	<u>TOTAL</u>	<u>3,689.10</u>

### FINANCE DEPARTMENT

1000.0113.1001	SALARY	2,166.67
1000.0113.1006	SS/MC	165.75
1000.0113.1007	RETIREMENT	331.93
	<u>TOTAL</u>	<u>2,664.35</u>

**MENTAL HEALTH COURT**

1000.0306.1001	SALARY	1,000.00
1000.0306.1006	SS/MC	76.50
1000.0306.1007	RETIREMENT	153.20
	<b>TOTAL</b>	<b>1,229.70</b>

**SHERIFF**

1000.0400.1001	SALARY	44,416.66
1000.0400.1006	SS/MC	3,397.87
1000.0400.1007	RETIREMENT	6,804.63
	<b>TOTAL</b>	<b>54,619.16</b>

**JUVENILE**

1000.0415.1001	SALARY	5,083.33
1000.0415.1006	SS/MC	388.87
1000.0415.1007	RETIREMENT	778.77
	<b>TOTAL</b>	<b>6,250.97</b>

**PROSECUTING ATTORNEY**

1000.0416.1001	SALARY	1,000.00
1000.0416.1002	SALARY PT	166.67
1000.0416.1006	SS/MC	89.25
1000.0416.1007	RETIREMENT	153.20
	<b>TOTAL</b>	<b>1,409.12</b>

**PUBLIC DEFENDER**

1000.0417.1001	SALARY	2,000.00
1000.0417.1006	SS/MC	153.00
1000.0417.1007	RETIREMENT	306.40
	<b>TOTAL</b>	<b>2,459.40</b>

**COUNTY CORONER**

1000.0419.1001	SALARY	1,000.00
1000.0419.1006	SS/MC	76.50
	<b>TOTAL</b>	<b>1,076.50</b>

**OEM**

1000.0500.1001	SALARY	166.67
1000.0500.1006	SS/MC	12.75
1000.0500.1007	RETIREMENT	25.53
	<b>TOTAL</b>	<b>204.95</b>

**VETERANS**

1000.0800.1001	SALARY	1,000.00
1000.0800.1002	SALARY PT	291.67
1000.0800.1006	SS/MC	98.81
1000.0800.1007	RETIREMENT	153.20
	<b>TOTAL</b>	<b>1,543.68</b>

**COUNTY ROADS**

2000.0200.1001	SALARY	24,833.33
2000.0200.1006	SS/MC	1,899.75
2000.0200.1007	RETIREMENT	3,804.47
	<b>TOTAL</b>	<b>30,537.55</b>

**LANDFILL**

3009.0700.1001	SALARY	9,000.00
3009.0700.1002	SALARY PT	500.00
3009.0700.1006	SS/MC	726.75
3009.0700.1007	RETIREMENT	1,378.80
	<b>TOTAL</b>	<b>11,605.55</b>

**E911**

3020.0501.1001	SALARY	2,000.00
3020.0501.1006	SS/MC	153.00
3020.0501.1007	RETIREMENT	306.40
	<b>TOTAL</b>	<b>2,459.40</b>

**SENIOR CITIZENS**

3401.0804.1001	SALARY	10,166.66
3401.0804.1006	SS/MC	777.75
3401.0804.1007	RETIREMENT	1,557.53
	<b>TOTAL</b>	<b>12,501.94</b>

**CIRCUIT CLERK RECORDER**

3405.0102.1001	SALARY	2,000.00
3405.0102.1006	SS/MC	153.00
3405.0102.1007	RETIREMENT	306.40
	<b>TOTAL</b>	<b>2,459.40</b>

**JAIL**

3498.0418.1001	SALARY	33,583.35
3498.0418.1006	SS/MC	2,569.13
3498.0418.1007	RETIREMENT	5,144.97
	<b>TOTAL</b>	<b>41,297.45</b>

**TOTAL BONUS COST**

	SALARY	180,250.01
	SALARY PT	958.34
	SS/MC	13,862.44
	RETIREMENT	27,561.09
	<b>TOTAL</b>	<b>222,631.88</b>

1 MISSISSIPPI COUNTY QUORUM COURT

2  
3 APPROPRIATION ORDINANCE NO. O-2023-\_\_\_\_\_

4  
5 AN APPROPRIATION ORDINANCE CREATING AND FUNDING  
6 THE POSITION OF PEER RECOVERY SPECIALIST

7  
8 *WHEREAS*, the Quorum Court wishes to create and fund a position titled “Peer  
9 Recovery Specialist” under the Honorable Daniel Ritchey, Circuit Judge for the Second Judicial  
10 District; and

11  
12 *WHEREAS*, the position shall be funded by a grant from the AOC for an amount up to  
13 fifty thousand dollars per year with any remaining amount to be funded to come from County  
14 General; and

15  
16 *WHEREAS*, the position will need to be funded for at least three years and as many as  
17 three years in total; and

18  
19 *WHEREAS*, the position shall be reviewed on an annual basis; and

20  
21 *WHEREAS*, the position shall be reimbursed with grant funds on a monthly basis; and

22  
23 *WHEREAS*, the position’s salary has been established through the grant process at an  
24 annual rate of \$36,155.00 for a forty hour work week; and

25  
26 *WHEREAS*, the position’s costs have already been included in the FY 2024 budget and  
27 the position’s possible hire date shall be 11/29/2023; and

28  
29 *WHEREAS*, additional information about this position is attached as Exhibit “B.”

30  
31 *WHEREAS*, the Finance Committee has reviewed and approved this appropriation and  
32 now passes it to the Quorum Court.

33  
34 **NOW, THEREFORE, be it enacted by the Quorum Court of Mississippi County,**  
35 **Arkansas, that:**

36 I.

37  
38 The following appropriations/modifications are hereby made for the FY 2023 budget:

SLOT/ACCOUNT #	DESCRIPTION	AMOUNT
1000.0403.1001	Salaries, Full Times	\$2,782.40
1000.0403.1006	Social Security	\$212.85
1000.0403.1007	Retirement	\$426.26
1000.0403.1009	Insurance	<u>\$925.84</u>
		\$4,347.35

5 II.  
6

7 All appropriations previously authorized, approved, and made as to all other offices,  
8 departments, and agencies of county government, and all other funds not hereinabove changed,  
9 are to remain as previously appropriated. Detailed provisions of said appropriations are reflected  
10 in the schedule of specific items listed by account numbers within the category for each office  
11 and filed in the Office of the County Court Clerk.  
12

13 III.  
14

15 This Ordinance, being an appropriation ordinance, shall be in full force and effect  
16 immediately from and after its passage and approval by the County Judge.  
17  
18  
19  
20

21 DATE: \_\_\_\_\_  
22  
23

24 APPROVED:  
25 \_\_\_\_\_  
26 JOHN ALAN NELSON, COUNTY JUDGE  
27  
28

29 ATTEST:  
30  
31 \_\_\_\_\_  
32  
33 JANICE CURRIE, COUNTY CLERK  
34 & SECRETARY  
35



# Administrative Office of the Courts

Janet Hawley, State Specialty Court Coordinator



JUSTICE BUILDING  
625 MARSHALL STREET  
SUITE 1100  
LITTLE ROCK, AR 72201-1020  
TEL: 501-682-6873  
TDD: 501-683-4006  
EMAIL: janet.hawley@arcourts.gov

## Request for Peer Recovery Specialist

**Date:** June 21, 2023

**Judge:** Dan Ritchey

**Court Type:**      District   X   Circuit

**Judicial District:** 2nd

**Court Address:** 685 North County Rd 599, Luxora, AR 72358

**Specialty Court Type:**

<u>  X  </u> Adult Drug Court	<u>    </u> Juvenile Drug Court
<u>    </u> Veterans Treatment Court	<u>    </u> Mental Health Court
<u>    </u> DWI Court	<u>    </u> HOPE/Swift Court
<u>    </u> Family Treatment Court	<u>    </u> Alternative Sentencing Court

**Point of Contact Name:** Yolanda Fisher

**Phone Number:** 870-563-5366

**Email Address:** Yolanda.Fisher@arkansas.gov

**Do you have a request for a specific Peer Recovery Specialist?**

     Yes   X   No

**If yes, is this person trained, registered, or certified?**

     Yes      No      N/A



**ARKANSAS DEPARTMENT OF HUMAN SERVICES  
SUB-GRANT AGREEMENT**

**SUB-GRANT #:** 4600053407 is entered into between the State of Arkansas, Department of Human Services, Division of Aging Adults & Behavioral Health Services Hereinafter referred to as the Department and the Recipient, as indicated below, hereinafter referred to as the Recipient.

**1. RECIPIENT INFORMATION:**

<b>VENDOR NAME</b>	Mississippi County Government		
<b>VENDOR ADDRESS</b>	200 West Walnut Street, Room 209, Blytheville, AR 72315-2836		
<b>AASIS VENDOR #</b>	800003097	<b>FEDERAL I.D. #</b>	71-6014331

**2. SUB-GRANT PERIOD**

This Agreement will Begin on September 12, 2023 and will end on September 30, 2024

In no event shall the initial term of the sub-grant extend beyond the end of the current biennial period unless the General Assembly, prior to the expiration of the biennial period, makes an appropriation for such purpose.

**3. PURPOSE OF AGREEMENT:**

To establish a subgrant to provide funding for courts to employ Peer Recovery Specialists.

Area of Benefit: Mississippi County

All parties agree that following attachments contain the objective and scope and are hereby made a part of this sub-grant. These attachments may not be altered or modified without a written amendment signed by all parties.

- ATTACHMENTS LISTING:
- |                        |                            |
|------------------------|----------------------------|
| 1. Scope of Work       | 5. DFA Rules & Regulations |
| 2. Budget              | 6. Peer Request            |
| 3. Code of Ethics Core |                            |
| 4. Date Points         |                            |

**4. FUNDING**

Regardless of any other provision of this sub-grant, or any costs or obligations of the Recipient, the liability of payment by the Department to the Recipient under this sub-grant shall be subject to the limits specified below:

<b>TOTAL FUNDING</b>	\$ 50,000.00
----------------------	--------------

**% FEDERAL FUNDS** 100.00      **% STATE FUNDS** 0.00      **% OTHER FUNDS** 0.00

<b>CFDA #, if applicable</b>	93.958
<b>CFDA Title, if applicable</b>	Community Mental Health Services Block Grant (ARP)

**5. Sub-Grant Type:** Discretionary but exempt: Governmental Entity

**6. SELECTION METHOD:** Solicited Proposal

**ARKANSAS DEPARTMENT OF HUMAN SERVICES  
SUB-GRANT AGREEMENT**

7. **METHOD OF PAYMENT:** Actual Cost

8. **CANCELLATION:**

Either party may cancel this agreement at any time by giving the other party 30 calendar days written notice, and delivering notice of cancellation either in person or by certified mail, return receipt requested, restricted delivery.

9. **PROGRAM COMPLIANCE:**

- A. **STATE AND FEDERAL LAWS:** Performance of this sub-grant by the Recipient and the Department must comply with state and federal laws and regulations. If any statute or regulation is enacted which requires changes in this sub-grant, the Recipient will receive notification of the required changes. This sub-grant shall then be amended according to the procedures outlined in Section 13.
- B. **FORCE MAJEURE:** Neither party will be held responsible for any delay or failure to perform any part of this sub-grant when such delay or failure results from fire, flood, epidemic, war or insurrection, unusually severe weather, or the legal acts of public authorities.
- C. **COMPLIANCE WITH NONDISCRIMINATION LAWS:** The Recipient will comply with all applicable provisions of the following federal regulations related to nondiscrimination, both in service delivery to clients and in employment, including, but not limited to, the following:
- Title 45 Code of Federal Regulations:
    - Part 80 (Nondiscrimination on the Basis of Race or Sex)
    - Part 84 (Nondiscrimination on the Basis of Handicap)
    - Part 90 (Nondiscrimination on the Basis of Age)
  - Americans with Disabilities Act of 1990, U.S.C. Section 12101 et. seq.
  - Title 28 Code of Federal Regulations:
    - Part 35 (Nondiscrimination on the Basis of Disability in State and Local Government Services)
  - Title 41 Code of Federal Regulations:
    - Part 60-741 (OFCCP: Affirmative Action Regulations on Handicapped Workers)
- The Department will furnish a copy of these regulations to the Recipient upon request.
- D. **CERTIFICATION REGARDING LOBBYING:** The Recipient will comply with Public Law 101-121, Section 319 (Section 1352 of Title 31 U.S.C.) by certifying that appropriated federal funds have not been or will not be used to pay any person to influence or attempt to influence a federal official/employee in connection with the awarding of any federal contract, sub-grant, loan or cooperative agreement for an award in excess of \$100,000.00. If the Recipient has paid or will pay for lobbying using funds other than appropriated federal funds, Standard Form-LLL (Disclosure of Lobbying Activities) shall be completed and included as Attachment NA to this sub-grant.
- E. **CERTIFICATION REGARDING DEBARMENT AND SUSPENSION:** The Recipient, as a lower tier recipient of federal funds, will comply with Executive Order 12549 (Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion - Lower Tier Covered Transactions). By signing and submitting this lower tier proposal, the prospective lower tier participant, as defined in 45 CFR Part 76, certifies to the best of its knowledge and belief that it and its principals:
1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
  2. Where the prospective lower tier participant is unable to certify to any of the above, such prospective participant shall attach an explanation to this proposal.
- F. **LEGISLATIVE REVIEW** Act 1032 of 1999 specifies that no state agency shall award any discretionary sub-grant that exceeds \$10,000.00 prior to review by the Arkansas Legislative Council or the Joint Budget Committee. If the state agency determines that an emergency exists the state agency may award the sub-grant prior to review, and shall immediately notify the Legislative Council or Joint Budget Committee as to the facts constituting the emergency.

## ARKANSAS DEPARTMENT OF HUMAN SERVICES SUB-GRANT AGREEMENT

All non-discretionary sub-grants are exempt from review.

Certain discretionary sub-grants are exempt from review. These include:

- sub-grants to another governmental entity such as a state agency, public educational institution, federal governmental entity or body of a local government
- disaster relief sub-grants
- sub-grants identified by the Arkansas Legislative Council to be exempt
- sub-grants deemed to contain confidential information that would be in violation of disclosure laws
- sub-grants for scholarship or financial assistance award to or for a post-secondary student

### 10. PROGRAM OPERATION:

- A. **STATISTICAL AND FINANCIAL INFORMATION:** The Recipient shall certify and compile statistical and financial information. Financial information shall be maintained in accordance with generally accepted accounting principles.
- B. **SUBCONTRACTING:** The Recipient shall be responsible for the performance of all obligations under this sub-grant, including subcontracted services. The Recipient shall notify all subcontractors that the Department is not responsible for payments to the subcontractor and that all reimbursement for subcontracted services will be made by the Recipient.

### 11. INFORMATION AND RECORDS:

- A. **ACCESS TO RECORDS:** The Recipient will grant access to its records upon request by duly authorized representatives of state or federal government entities. Access will be given to any books, documents, papers or records of the Recipient which are related to any services performed under the sub-grant. The Recipient additionally consents that all sub-grants will contain adequate language to allow the same guaranteed access to the records of sub-grantees.
- B. **RECORD RETENTION:** The Recipient will retain all books, records, and other documents relating to expenditures and services rendered under this sub-grant for a period of five (5) years from the date this sub-grant expires, or if an audit is pending at the end of the five-year period, until resolution of the audit. Department access to all books, records, and other documents will be according to the procedures outlined in Section 11. A. of this sub-grant. HIPAA-related records will be retained for a minimum of six (6) years from the date of sub-grant expiration.
- C. **CONFIDENTIALITY OF CLIENT RECORDS:** The Recipient will maintain the confidentiality of all client records. This restriction does not apply to disclosures made with the informed, written consent of the client, or if the client is not a competent adult or is a minor, with such consent of the client's parent, guardian or legal representative.

### 12. FISCAL PRACTICES:

- A. **CLAIMS:** Only those claims for costs and services specifically authorized under this sub-grant will be allowed by the Department. Any work performed, material furnished, or costs incurred not covered by this sub-grant shall be solely the responsibility of the Recipient.
- B. **NON-DUPLICATION OF PAYMENT:** Services provided or costs incurred under this sub-grant shall not be allocated to or included as a cost of any other State or Federally financed program unless such partial payment is specified in Attachment NA and the Department gives written consent to this arrangement.
- C. **BILLING:** Billing under this agreement will be in accordance with established Department procedures. Payment method will be as stated in Section 7 of this agreement.
- D. **LIMITATION OF THE DEPARTMENT'S OBLIGATION TO PAY:** The Department is not obligated to make payment under this sub-grant if the Department does not receive sufficient monies from the funding source(s) designated in this sub-grant to fund said obligations and other obligations of the Department, or is not given legal authority from the Arkansas Legislature to expend these funds. The Department is not obligated to make payment if sufficient state or local matching money is not available at the time the bill is presented for payment.
- E. **PAYMENT FROM DEPARTMENT CONSIDERED PAYMENT IN FULL:** Payment received from the Department under this sub-grant shall be payment in full for all services and/or costs covered by the payment. No fee or other charge shall be made against a client or a third party for these services and/or costs. This paragraph does not preclude allocation of costs among two or more funding sources, or payment of portions of a service and/or cost under different funding sources, so long as there is no duplication of payment.

**ARKANSAS DEPARTMENT OF HUMAN SERVICES  
SUB-GRANT AGREEMENT**

F. **AUDIT REQUIREMENT:** Provider shall comply with the DHS audit requirements as outlined in Arkansas Department of Human Services "Audit Guidelines". Copies may be obtained from:  
Arkansas Department of Human Services  
Office of Quality Assurance  
P.O. Box 1437 - Slot S270  
Little Rock, Arkansas 72203-1437

G. **DEPARTMENTAL RECOVERY OF FUNDS:** The Department shall seek to recover funds not utilized in accordance with the terms and conditions of this sub-grant.

13. **AMENDMENT:**

Any amendment to this sub-grant shall be valid only when in writing and when duly signed by the authorized representative(s) of the Recipient and the Department of Human Services. Recipient and Department acknowledge that no verbal or written representations, other than those contained herein, have been made as an inducement to enter into this agreement and that this writing constitutes the entire agreement.

14. **CERTIFICATION AND SIGNATURE:**

A. **RECIPIENT CERTIFICATION OF DOCUMENTATION:** The Recipient certifies that all documentation presented to obtain this sub-grant is true and complete. The Recipient agrees to notify the Department of any changes in this documentation except when the Department has given specific written permission to waive such notification.

B. **SIGNATURES:**

<b><u>Signature of Sub-grant Recipient Authorized Representative</u></b>	
Signature of Recipient Authorized Representative	Date
Hon. Dan Ritchey	Judge
Printed Name of Recipient Authorized Representative	Title
In signing this document, I attest that I am authorized by the board of Directors or other governing authority to sign this sub-grant on behalf of the Recipient. This sub-grant is effective on date specified on Page 1, but no earlier than the date signed by the last signing party.	

<b><u>Signature of DHS Program Agency Authorized Representative</u></b>	
Signature of DHS Program Agency Authorized Representative	Date
Jay Hill	DAABHS Director
Printed Name of DHS Program Agency Authorized Representative	Title
Digitally signed by Jay Hill Date: 2023.09.01 16:33:16 -05'00'	
In signing this document, I attest I am exercising appropriate fiduciary authority in the commitment of available resources to achieve program agency objectives.	

## Arkansas Department of Human Services

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### Scope of Work Statement

Specialty Court Justice-Involved Peer Recovery Program

#### **What is a Peer Recovery Specialist?**

According to the Substance Abuse and Mental Health Services Administration (SAMHSA), the role of a Peer Recovery Specialist has been defined as "offering and receiving help, based on shared understanding, respect, and mutual empowerment between people in similar situations." Peer support has been described as "a system of giving and receiving help" based on fundamental principles that include "shared responsibility and mutual agreement of what is helpful."

#### **What does a Peer Recovery Specialist do?**

Peer Recovery Specialists engage in various activities, including advocacy, resource linkage, sharing experience, community and relationship building, group facilitation, skill building, mentoring, and goal setting. Peer Recovery Specialists may also plan and develop groups, services, or activities, supervise other peer workers, provide training, gather information on resources, administer programs, educate the public and policymakers, and work to raise awareness for substance use or mental health disorders and recovery-based treatment options.

#### **What is Recovery?**

SAMHSA defines recovery as "a process of change through which individuals improve their health and wellness, live self-directed lives, and strive to reach their full potential."

Throughout the defined competencies of Peer Recovery Specialists, the term recovery refers to the above definition and does not describe recovery as an end state but rather as a process. Complete symptom remission is neither a prerequisite of recovery nor a necessary outcome of the process. Recovery can have many pathways, including professional clinical treatment, use of medications, support from families and schools, faith-based techniques, peer support, and other approaches. SAMHSA has identified four dimensions that support a life in recovery:

- **Health** – Learning to overcome, manage, or more successfully live with the symptoms and making healthy choices that support one's physical and emotional well-being;
- **Home** – A stable and safe place to live;
- **Purpose** – Meaningful daily activities, such as a job, school, volunteer work, or creative endeavors; increased ability to lead a self-directed life; and meaningful engagement in society; and
- **Community** – Relationships and social networks that provide support, friendship, love, and hope.

Peer Recovery Specialists help individuals in all of these domains.

## What are Core Competencies?

Core competencies refer to the capacity to perform a role or function efficiently. Core competencies are often described as clusters of the knowledge, skills, and attitudes a person needs to perform a role or job successfully or as the ability to integrate the necessary knowledge, skills, and attitudes. Training, mentoring, and supervision help develop core competencies needed to perform a role or job.

## Core Competencies, Principles, and Values

Core competencies for Peer Recovery Specialists reflect foundational principles. These include:

- **Recovery-Orientated:** Peer Recovery Specialists provide hope to those they serve, partnering with them to envision and achieve a meaningful and purposeful life. Peer Recovery Specialists help those they serve to identify and build on strengths and empower them to choose for themselves, recognizing that there are multiple pathways to recovery.
- **Person-Centered:** Peer recovery services are always directed by the person participating in services. Peer recovery is personalized to align with the specific hopes, goals, and preferences of the individual served and responds to specific needs the individual has identified to the Peer Recovery Specialist.
- **Voluntary:** Peer Recovery Specialists are partners or consultants to those they serve. They do not dictate the types of services provided or the elements of recovery plans that will guide their work with peers. Participation in peer recovery services is always contingent on peer choice.
- **Relationship-Focused:** The relationship between the Peer Recovery Specialist and the peer is the foundation on which peer services and support are provided. The relationship between the Peer Recovery Specialist and a peer is respectful, trusting, empathetic, collaborative, and mutual.
- **Trauma-Informed:** Peer recovery utilizes a strengths-based framework emphasizing physical, psychological, and emotional safety and creates opportunities for survivors to rebuild a sense of control and empowerment.

### **What is a Justice-Involved Peer Recovery Specialist?**

Many types of peer specialists work throughout the judicial system nationwide. For some, it is the same court system where they became justice-involved.

Justice-Involved Peer Recovery Specialists connect trained individuals with histories of substance use or mental health disorders and criminal justice involvement to those with similar experiences. This type of support requires specialized training on the needs of justice-involved individuals with substance use or mental health disorders, including understanding of trauma caused by arrest and incarceration.

Justice-Involved Peer Recovery Specialists assist individuals through a variety of services. Given the history of stigma and discrimination associated with substance use or mental health disorders and incarceration, an essential function of a Justice-Involved Peer Recovery Specialist is to instill hope and serve as a valuable model of the possibility of recovery. Additional roles include helping engage in treatment and support services, anticipating and addressing challenges of reentry, and assisting with maintaining adherence to conditions of court-imposed supervision.



## **Justice-Involved Peer Recovery Specialist Program**

### **Program Description**

Specialty courts strive to decrease untreated substance use or mental health disorders and criminal activity, improve public safety, strengthen recovery communities, restore dignity to individuals and families, and save lives. Participants in specialty courts are assessed as having high criminogenic risk factors and severe substance use or mental health disorders. Therefore, participants require intensive supervision, treatment, and support services.

The Specialty Court Justice-Involved Peer Recovery Specialists Program aims to provide peer services to defendants involved in the criminal justice system, including those actively participating in specialty courts, and intercept those in need of specialty court services. Through this program, the Department of Human Services (DHS), Division of Aging, Adult, and Behavioral Health Services (DAABHS), Office of Substance Abuse and Mental Health (OSAMH) will fund the employment of Justice-Involved Peer Recovery Specialists in specialty courts. Collaboratively, DHS-DAABHS and the Administrative Office of the Courts (AOC) will provide orientation, supervision, training, and technical assistance to Justice-Involved Peer Recovery Specialists and specialty court stakeholders to ensure successful support service integration.

Justice-Involved Peer Recovery Specialists working within specialty courts will assist the judiciary and community through advocacy, resource linkage, sharing experiences, community and relationship building, group facilitation, skill building, mentoring, goal setting, and additional support services as necessary on individual bases.

### **Program Benefits**

According to the National Center for State Courts, specialty courts engaged with Justice-Involved Peer Recovery Specialists experience show increased engagement, recovery from substance use or mental health disorders, employment, and participant satisfaction and shows decreases in recidivism rates, substance use, and arrests and incarcerations.

### **Program Funding**

In 2021, DHS was awarded funding through the American Rescue Plan Act under the Mental Health Block Grant to support initiatives addressing substance use and mental health disorders. Through this award, DHS has funding available to award up to \$50,000 to qualifying specialty courts to employ Justice-Involved Peer Recovery Specialists.

- Award recipients are limited to new and existing specialty court programs described in the Judicial Circuit's or Judicial District's administrative plan and authorized by the Arkansas Supreme Court. These programs may include Adult Drug Courts, DWI Courts, Family Treatment Courts, HOPE & Swift Courts, Juvenile Drug Courts, Mental Health Courts, and Veterans Treatment Courts.
- Award recipients are limited to new and existing specialty courts adhering to best-practice standards and in good standing.
- Award recipients must comply with established training and reporting requirements, including strategic planning initiatives to develop local sustainability.

DHS will continue to accept applications and award funding on a rolling basis so long as funding is available during the funding period.

**Program Timeline**

- Award Determination: Beginning in August 2023
- Funding Provided: Beginning after execution of the sub-grant agreement
- Funding Conclusion: September 2025

Upon award, DHS, DAABHS will distribute \$50,000 to each receiving city or county. Funds are authorized for up to twelve (12) months to pay salary and fringe for employed Justice-Involved Peer Recovery Specialists. Justice-Involved Peer Recovery Specialist's compensation is based on a GS06 position for the State of Arkansas pay scale. The starting salary for this position is \$36,155, providing \$17.38 hourly. Fringe for this position is configured at 27.69%, totaling \$13,845.

So long as funds are available, a city or county may apply for more than one peer. However, funding awards may only apply to each Justice-Involved Peer Recovery Specialist for the twelve (12) month period that corresponds with each application. Such requests will be reviewed case-by-case, including consideration of available funding and caseload size. The availability and awarding of funds will be solely determined DHS DAABHS.

Award recipients must agree that all funds shall be expended within 12-months of hiring a Justice-Involved Peer Recovery Specialist. All unused funds shall be returned to the state, otherwise the state or federal partner will seek recovery and repayment of funds.

**Adherence to State Regulations**

Award recipients must comply with applicable provisions of the Justice-Involved Peer Recovery Specialist Program and Department of Finance and Administration Rules and Regulations, including but not limited to maintaining appropriate programmatic and financial records, disclosing the amount and disposition of funds received, supporting financial documentation for all disbursements, contracts for services, applicable 1099-MISC forms, and any other record which facilitate an effective audit. DHS-DAABHS reserves the right to seek reimbursement for any funding used for unallowed expenditures. (Addendum Item 1.)

DHS, DAABHS will ensure the provision of quality peer services through its use of a Peer Recovery Specialist Supervisor will be available to provide supervision for all Justice-Involved Peer Recovery Specialists employed through this program. Additionally, DHS, DAABHS-OSAMH will participate in collaborative problem-solving should any issues arise. DHS, DAABHS-OSAMH reserves the right to make announced site visits, with 24-48 hour notice, for program monitoring and quality assurance purposes.

Justice-Involved Peer Recovery Specialists must adhere to the Peer Recovery Code of Ethics. (Addendum Item 2.)

### **Program Reporting and Evaluation**

Reporting and evaluation are essential in determining the overall success and needed continuation of the Justice-Involved Peer Recovery Specialist Program.

#### **Recipient Requirements**

- Recipient and members of the specialty court team must attend *Introduction to Peer Recovery in Specialty Courts* training provided by DHS, DAABHS-OSAMH and the AOC.
- Recipient must employ a Peer in Training, Peer Recovery Specialist, Advanced Peer Recovery Specialist in Training, Advanced Peer Recovery Specialist registered through the DHS, Division of Provider Services and Quality Assurance (DPSQA).
- Recipient must submit a quarterly report to DHS, DAABHS-OSAMH. (Addendum Item 3.)

**Report Deadlines:** October 15, 2023, January 15, 2024, April 15, 2024, July 15, 2024

#### **Justice-Involved Peer Recovery Specialist Requirements**

A Justice-Involved Peer Recovery Specialist must report the following data metrics monthly. (Addendum Item 4.)

- Number of Active Participants Receiving Services
- Number of Participants in Recovery [3-month, 6-month, 9-month, 12-month benchmarks]
- Type of Recovery Pathways Utilized [Clinical Treatment, Medication, Family/School Support, Faith-Based Approaches, Peer Recovery, Other]
- Relapse Rate and Rationale
- Number of Participants Linked to Treatment Services
- Number of Participants to Complete Court-Ordered Obligations
- Number of Participants Receiving Driver's License
- Number of Families Assisted with Reunification
- Number of Participants Assisted with Employment Placement
- Participant Demographics [age, race, gender, drug of use, etc.]
- Number of Participants in Leadership Positions
- Number of Participants to Receive a GED or High School Diploma
- Number of Participants Assisted with Housing
- Number of Appointments Supported [recovery meetings, church, self-help groups, mutual aid groups, clinical appointments, etc.]
- Number of Participants to Receive Court Sanctions
- Number of Graduates [Number Receiving Peer Services, Number Not Receiving Peer Services]

Specialty Court Justice-Involved Peer Recovery Program

- Number of Terminations [Number Receiving Peer Services, Number Not Receiving Peer Services]

A Justice-Involved Peer Recovery Specialist must comply with the following requirements.

- Employee must attend *Introduction to Specialty Courts* training provided by the DHS, DAABHS-OSAMH and the AOC.
- Employee must attend *SCALES* training provided by the AOC.
- Employee must attend required training provide by DHS, DAABHS, OSAMH and the AOC.
- Employee must use DHS, DAABHS-OSAMH required data system.
- Employee must comply with state regulations for Peer Recovery Certification.
- Employee must attend scheduled supervision provided by DHS, DAABHS-OSAMH.
- Employee must submit required continuing education and supervision documentation.

## Arkansas Peer Recovery Code of Ethics

*The Arkansas Peer Recovery Code of Ethics is a compilation of elements from the Arkansas Model of Peer Recovery, the Alaska Peer Support Consortium, SAMHSA Core Competencies, National Ethical Guidelines and Practice Standards, and the National Certification Commission for Addiction Professionals National Certified Peer Recovery Support Specialist Code of Ethics.*

The primary responsibility of the Peer Specialist is to support the recovery of the individual and assist them in achieving their own needs, wants, and goals. Peer Specialists are guided by the principle of self-determination for all and shall serve as advocates for the people they serve. Peer Specialists will maintain high standards of personal conduct that foster their own recovery journey.

The purpose of this Code of Ethics is to outline the fundamental values and expectations of Peer Specialist practice. The code will serve as a guide for Peers in Training (PIT), Certified Peer Recovery Specialists (PR), and Certified Advanced Peer Recovery Specialists (APR) by defining responsibility and ethical standards for this discipline.

### Principle I. Personal Recovery

I – a. Specialists shall keep their personal recovery first.

- i. Specialists must attest to two years of abstinence from alcohol and/or illicit substances and must not return to use while providing services.
- ii. Specialists must meet with supervisors to discuss possible self-care prevention skills if their recovery is being put at risk.
- iii. Specialists must maintain habits that contribute to the role of modeling recovery in their workplace and serve as examples to peers and coworkers.
- iv. Specialists must act as change agents in the workplace to inspire recovery and wellness and reduce stigma.

I – b. Specialists shall notify their peer supervisor if they experience a reoccurrence\*.

- i. Specialists must notify their Peer Recovery Peer Supervisor when certification requirements are at risk due to behaviors compromising their recovery.
- ii. Specialists must inform the Arkansas Peer Ethics Review Committee when they have returned to use and follow up with required protocols.

### Principle II. Recovery Story

II – a. Specialists will share their lived experiences to help others.

- i. Specialists must use their stories and, with permission, the recovery stories of others to inspire hope (*SAMHSA Core Competencies, Category III*).

II – b. Specialists shall accurately represent their recovery stories.

### **Principle III. Respectful Services**

III – a. Specialists shall provide services respectfully.

- i. Specialists must understand their values and culture and how these may contribute to bias, judgments, and beliefs (*SAMHSA Core Competencies, Category IV*).
- ii. Specialists must appreciate and respect peers' and their families' cultural and spiritual beliefs and practices.

III – b. Specialists shall affirm the rights and dignity of each person served.

III – c. Specialists shall empower others to identify and achieve their needs and goals.

III – d. Specialists shall advocate for individuals with mental health and/or substance use disorders.

- i. Specialists must use knowledge of relevant rights and laws (ADA, HIPAA, Olmstead, etc.) to ensure that peers' rights are respected (*SAMHSA Core Competencies, Category XI*).
- ii. Specialists must advocate for the needs and desires of peers in treatment team meetings, community services, living situations, and with family.
- iii. To build an advocacy plan, specialists must use legal resources and advocacy organizations' knowledge.
- iv. Specialists must strive to eliminate prejudice and discrimination against people with mental health and/or substance use disorders.
- v. Specialists act as role models for recovery in the workplace and improve the organization's recovery language and culture.

III – e. Specialists shall not discontinue services without notifying the person they serve and will make referrals for continued services when appropriate.

III – f. Specialists shall only provide services within their area of experience, training, competence, or scope of practice.

III – g. Specialists shall not deny services based on age, gender, race, ethnicity, national origin, sexual orientation, religion, marital status, political belief, language, criminal history, socioeconomic status, and physical or mental condition.

- i. Specialists must respect the rights of those they support to choose or cease support services or use peer support services from a different

peer specialist (National Ethical Guidelines and Practice Standards *National Practice Guidelines for Peer Supporters*).

- ii. Specialists must have the right to decide not to work with individuals with a particular background if the peer support's issues or lack of expertise could interfere with their ability to provide adequate support to these individuals.
- iii. If the specialist identifies a personal conflict with a peer they serve, they must immediately communicate their issues with their supervisor.

III – h. Specialists shall communicate with the people they serve the roles and responsibilities of the peer-to-peer relationship.

- i. Specialists must use respectful, person-centered, recovery-oriented language in written and verbal interactions with peers, family members, community members, and others (SAMHSA *Core Competencies*, Category IX).

III – i. Specialists shall avoid dual relationships with individuals they serve.

- i. Specialists must immediately identify when multiple roles (professional, social, or business) exist between a peer specialist and a peer, report these to their supervisor, and develop a course of action.

#### **IV. Confidentiality**

IV – a. Specialists shall respect the privacy of the individuals they serve and follow confidentiality guidelines in keeping with the Health Insurance Portability and Accountability Act of 1996 (HIPPA) and Part Two – Confidentiality of Substance Use Disorder Patient Records (CFR Part Two).

IV – b. Confidentiality shall be discussed at the beginning of services.

IV – c. Confidentiality may be broken when a peer threatens harm to themselves or others.

IV – d. Specialists shall follow proper documentation procedures in keeping with federal, state, and agency laws/guidelines.

#### **V. Conduct**

V – a. Specialists shall not use coercion, manipulation, physical force, verbal/emotional abuse, or make promises of benefits when providing services.

V – b. Specialists shall not accept gifts from individuals they are providing services to without consulting their Peer Supervisor and documenting the situation.

V – c. Specialists shall never engage in sexual/intimate relations with individuals they serve or individuals with whom they have had a prior sexual relationship

**\*Mental Health Disorder (MHD) Reoccurrence** – A MHD reoccurrence is defined by the return of prominent symptoms associated with the MHD and a person's decreased functioning as a result of those symptoms and not following the guidelines of their behavioral health professional. A MHD reoccurrence generally develops over time and is evidenced by a change in behavior which results in a deterioration in work performance, relationships, and/or social engagement. Identifying a MHD Reoccurrence may be a self-identification and disclosure from the individual who recognizes a significant negative change in thoughts, actions, and behaviors in themselves, or it may come from a trusted friend, family member, colleague, sponsor, or work supervisor who notices a significant decline in functioning in the above noted areas. Some examples include:

- The need for crisis intervention of some type (psychiatric hospitalization, involvement of law enforcement or emergency medical personnel).
- Changes in personal habits such as a decline in personal hygiene (stops bathing routinely, neglect of personal appearance).
- Decline in work performance or attendance.
- Increased conflict in relationships.
- Isolation (stops attending meetings regularly, doesn't answer calls). Occasional occurrences of the examples listed directly above may not be cause for alarm, but a pattern or duration of more than a few days would necessitate further exploration.

Name: \_\_\_\_\_ Date: \_\_\_\_\_



1 MISSISSIPPI COUNTY QUORUM COURT

2 APPROPRIATION ORDINANCE NO. O-2023-\_\_

3 AN ORDINANCE TO ESTABLISH THE ANNUAL OPERATING BUDGET FOR THE  
4 CALENDAR YEAR 2024; APPROPRIATING FUNDS FOR THE OPERATING  
5 ACCOUNTS; APPROPRIATING TRANSFERS; AND FOR OTHER COUNTY  
6 BUDGET PURPOSES  
7

8  
9 BE IT ORDAINED BY THE QUORUM COURT OF MISSISSIPPI COUNTY,  
10 ARKANSAS:  
11

12 **Article 1. Annual Budget Adopted by Reference.** The annual budget for calendar year  
13 2024 identified as “2024 Annual Budget, Mississippi County, Arkansas” is hereby adopted by  
14 reference and attachment. A copy of said “line-item budget” shall be filed in the Office of the  
15 County Clerk and shall be available for inspection and copying by any person during normal business  
16 hours. The payroll budget, anticipated revenues, and appropriations are attached as exhibits “C”,  
17 “D”, and “E” respectively.  
18

19 **Article 2. Non-restricted Expenditure Categories.** Expenditure of funds appropriated by  
20 this Ordinance shall not be restricted to the line-item expenditure codes comprising the four major  
21 categories of expenditures – Personal Services, Supplies, Other Services and Charges, and Capital  
22 Outlays – but shall be restricted to office/departmental expenditures within the above-enumerated  
23 four major categories of expenditures except for funds appropriated for personnel salaries and wages  
24 and related employee benefits. Personnel expenditures shall not exceed the dollar amounts, number  
25 of employees, and salary or wage related specified in the annual budget, and amendment thereto, or  
26 a pertinent compensation structure Ordinance. The County Judge is authorized and empowered to  
27 modify the appropriations of the Ordinance by making transfers between three major categories  
28 (Supplies, Other Services and Charges, Capital Outlays) of expenditures within each fund, but not  
29 between funds. The County Judge shall report to the Quorum Court any such modifications.  
30

31 **Article 3. Expenditures Restricted to Specified Fund.** No expenditure of appropriated  
32 funds shall be made from any fund other than the fund specified in this Ordinance or an amendment  
33 thereto.  
34

35 **Article 4. Transfers.** Any transfers of monies between the various funds of the County or  
36 transfers from or to the “Personal Services” category of any budget shall be made only with prior  
37 approval of the Mississippi County Quorum Court. Provided, however, all transfers budgeted for  
38 in annual budget shall be exempt from the provisions of this section.  
39

40 **Article 5. Appropriations.** The 2024 Mississippi County appropriations contained in this  
41 Ordinance are made within the maximum allowed percentage of anticipated revenues.

5 **Article 6. Severability.** If any provision of this Ordinance or the application thereof to any  
6 person or circumstance is held invalid, such invalidity shall not affect other provisions or  
7 applications of the Ordinance which can be given effect without the invalid provisions or  
8 applications, and to this end, the provisions of this Ordinance are declared to be severable.  
9

10 **Article 7. Effective Date.** This Ordinance shall be effective January 1, 2024.  
11  
12

13 DATE:\_\_\_\_\_

APPROVED:

\_\_\_\_\_  
19  
20

JOHN ALAN NELSON, COUNTY JUDGE

23 ATTEST:  
24  
25  
26  
27  
28

29 JANICE CURRIE, COUNTY CLERK  
30 & SECRETARY

**MISSISSIPPI COUNTY  
2024 PAYROLL BUDGET**

DESCRIPTION	SLOT	Position	HOURLY RATE	SLOT MAXIMUM 2024 SALARIES	EMPLOYEE NAME	ANNUAL HOURS	Salary splits		2022 JESAP Minimum	2022 JESAP Midpoint	2022 JESAP Maximum
0100 Co. Judge											
50% CG/50% Roads -Change software mid-year	1	Elected Official	51.11	86,375.90	Nelson, John	1690	CGEN	ROADS			
									43,187.95	43,187.95	
100% CG Judge	2	Administrative Assistant	22.44	37,923.60	George, Cindy	1690			32,510	40,638	48,765
100% CG Judge	3	Public Affairs Director	24.61	51,188.80	Henry, Thomas	2080			41,536	51,920	62,304
0100 Co. Judge Total				175,488.30							
				43,187.95	To Roads						
				132,300.35							
0101 County Clerk											
	1	Elected Official	48.78	82,438.20	Currie, Janice	1690					
	2	Chief Deputy - Bly.	22.44	37,923.60	Clowers, Tammy	1690			31,968	39,960	47,952
	3	Chief Deputy - Osc.	22.44	37,923.60	Baker, Tiffany	1690			31,968	39,960	47,952
	4	Elec Coord/Dep Clerk	22.44	37,923.60	Evans, Christina	1690			32,581	40,726	48,871
	5	Deputy Clerk/Recorder	18.94	32,008.60	Edge, Janet Lynn	1690			28,740	35,924	43,109
	6	Deputy Clerk - Osc	18.94	32,008.60	Jackson, Denice	1690			28,740	35,924	43,109
	7	Deputy Clerk - Bly	17.73	29,963.70	Harris, Tameisha	1690			28,740	35,924	43,109
0-2023-66	8	Temporary Clerk - Bly	17.73	29,963.70	OPEN	1690			28,740	35,924	43,109
0101 Co. Clerk Total		Close Temp Slot aft 3/31/24		320,153.60							
									100% fr recorder 75%		
0102 Circuit Clerk											
	1	Elected Official	48.78	82,438.20	Mason, Leslie	1690					
	2	Office Manager	22.44	37,923.60	McGuilt, Ashley	1690			31,968	39,960	47,952
	3	Chief Deputy - Bly	22.44	37,923.60	Jackson, Alicia	1690			31,968	39,960	47,952
	4	Chief Deputy - Osc.	22.44	37,923.60	Little, Barbara	1690			31,968	39,960	47,952
	5	Deputy Clerk/Imaging	20.79	35,135.10	Fulks, Stacy	1690			28,740	35,924	43,109
100% Recorder	6	Dpty Clk/Rec/Imaging	20.16	34,070.40	Thompson, Arcadia	1690			28,740	35,924	43,109
100% Recorder	7	Dpty Clk/Rec/Imaging	19.67	33,242.30	Moore, Anita	1690			\$ 34,070.40	35,924	43,109
	8	Jury Coordinator	19.41	32,802.90	Richardson, Maglin	1690			\$ 33,242.30	35,924	43,109
	9	Deputy Clerk - Bly.	19.41	32,802.90	Angel Martin	1690			30,059	37,574	45,069
	10	Deputy Clerk - Juvenile	18.91	31,957.90	Williams, Jennifer	1690			28,740	35,924	43,109

**MISSISSIPPI COUNTY  
2024 PAYROLL BUDGET**

11	Deputy Clerk - Bly.	18.91	31,957.90	Yolanda Fisher	1690					28,740	35,924	43,109
12	Deputy Clerk - Osc.	18.91	31,957.90	Lee, Brandy	1690					28,740	35,924	43,109
13	Dpty Clk/Rec/Imaging	18.91	31,957.90	Reams, Tina	1690					28,740	35,924	43,109
14	Imaging Clerk	18.91	31,957.90	Selvy, Teresa	1690					28,740	35,924	43,109
<b>0102 Circuit Clerk Total</b>			524,052.10					\$ 67,312.70				
			(67,312.70)									
			466,739.40									
<b>0103 Treasurer</b>												
1	Elected Official	48.78	82,438.20	Nichols, Candace	1690							
2	Chief Deputy	22.44	37,923.60	Cook, Melissa	1690				31,968	39,960	47,952	
<b>0103 Treasurer Total</b>			120,361.80									
<b>0104 Tax Collector</b>												
1	Elected Official	48.78	82,438.20	Short, Susan	1690							
2	Chief Deputy - Bly.	23.69	40,036.10	Lewis, Ivery	1690				31,968	39,960	47,952	
3	Chief Deputy - Osc.	23.69	40,036.10	Burnett, LaDonna	1690				31,968	39,960	47,952	
4	Deputy Clerk - Bly.	20.06	33,901.40	Anderson, Stacy	1690		29,350.23	17.37		28,740	35,924	43,109
5	Deputy Clerk - Osc	20.06	33,901.40	Hammock, Teena	1690				28,740	35,924	43,109	
6	Del. Personal Collector	20.06	33,901.40	Sanders, Susan	1690				28,740	35,924	43,109	
<b>0104 Tax Collector Total</b>			284,214.60									
<b>0105 Tax Assessor</b>												
1	Elected Official	48.78	82,438.20	Bibbs, Brannah	1690							
2	Chief Deputy - Osc	24.15	40,813.50	Parks, Stanley	1690				31,968	39,960	47,952	
3	Chief Deputy - Bly	24.68	41,709.20	Trump, Kimberly	1690				31,968	39,960	47,952	
4	Chief Deputy Leach/Mantia	21.27	40,370.46	Salomon, Ashley	1898				31,968	39,960	47,952	
5	Deputy Clerk - Osc	19.01	32,126.90	Love, Jakala	1690				28,740	35,924	43,109	
6	Deputy Clerk - Bly	19.11	32,295.90	Barnes, Cynthia	1690				28,740	35,924	43,109	
7	Deputy Clerk - Osc	18.90	31,941.00	Crosskno, Alexandra	1690	29,406		17.40	28,740	35,924	43,109	
9	Deputy Clerk - Bly	19.95	33,715.50	Robinson, Tracie	1690				28,740	35,924	43,109	

MISSISSIPPI COUNTY  
2024 PAYROLL BUDGET

	10	Deputy Clerk - Osc	18.90	31,941.00	Kennedy, Michelle	1690					28,740	35,924	43,109
	11	Deputy Clerk - Bly	17.85	30,166.50	Scott, Sharon	1690					28,740	35,924	43,109
	12	County Mapper	19.69	33,278.10	Glissom, Cheryle	1690					28,999	36,248	43,498
<b>0105 Tax Assessor Total</b>				<b>430,794.26</b>									
0107 Quorum Court	1>11	\$350.00 per meeting											
<b>0107 Quorum Court Total</b>		\$12,170 annual max		133,870	all members								
<b>**QC approved for Janitors to work up to 40 hours/wk - Ord O-2019-18. 2023 annual salaries will depend on hours worked.</b>													
0108 Court House	1	Janitor/Maintenance	15.74	32,739.20	Cannon, Benne Lee	2080	24	HRS/WK	14.99	HOUR	23,885	29,856	35,827
	2	Janitor - Osceola	14.87	30,929.60	Moore, James	2080					23,885	29,856	35,827
Ord O-2019-17	3	Janitor/Maintenance	14.10	29,328.00	Rice, James	2080					23,885	29,856	35,827
	4	Day Porter / Maintenance	14.10	29,328.00	OPEN	2080					23,885	29,856	35,827
<b>0108 Court House Total</b>				<b>122,324.80</b>									
0109 Election Office													
	1-3	Election Commissioners		3,500.00									
	4-100	Election Poll Workers		76,000.00									
				<b>79,500.00</b>	<b>Election Year</b>								
EV Special @ \$85/day					ED ALL @ \$150/day								
0113 Financial Mgmt.													
	1	Accts Payable Coordinator	21.13	36,709.70	Lawrence, Leslie	1690					33,476	41,845	50,215
	2	Comptroller/Finance Director	39.63	82,430.40	Jones, Kelli	2080					51,622	64,528	77,433
	3	Payroll/HR/Insurance	26.42	44,649.80	Suthern, Rhonda	1690					35,032	43,790	52,548
<b>0113 Financial Mgmt. Total</b>				<b>162,789.90</b>									
<b>TRANSFER 1/3 OF PERSONAL SERVICES FROM ROADS AND 1/3 OF TOTAL</b>													
<b>BUDGET FROM TREAS AUTO BY CO# @ END OF YEAR</b>													
0306 Mental Health Court													
O-2023-54	1	Mental Health Court Coord	21.58	44,886.40	Douglas, Ashley	2080							



**MISSISSIPPI COUNTY  
2024 PAYROLL BUDGET**

33	Patrol 14-Sgt/Cltlse Security	24.87	51,723.67	Dixon, Mark	2080				32,110	40,137	48,164
34	Patrol 15/Cltlse Security	23.22	48,299.68	Akins, Destiny	2080	19.72	41,017.60		32,110	40,137	48,164
35	Patrol 16-Sgt/Cltlse Security	24.87	51,723.67	Brooks, Jimmy	2080				32,110	40,137	48,164
36	Patrol 17/Cltlse Security	23.22	48,299.68	Cooper, Kevin	2080	20.48	42,598.40		32,110	40,137	48,164
37	Administrative Assistant	23.88	49,664.16	Lively, Jennifer	2080				32,510	40,638	48,765
38	Sheriff Secretary/Office Mgr	22.53	46,868.64	Copeland, Jena	2080				31,968	39,960	47,952
39	Secretary Warrants/Release	18.84	39,180.96	Jones, Terry	2080				26,171	32,714	39,256
40	Secretary Records/ADC Billir	18.84	39,180.96	Gray, Elizabeth	2080				26,171	32,714	39,256
41	Secretary/Receptionist	18.66	38,809.68	Bowen, Paula	2080	17.99	37,419.20		26,171	32,714	39,256
42	Secretary CID/Computer Tec	20.15	41,910.96	McArthur, Cassie	2080				26,760	33,450	40,140
	<b>SRO</b>										
	Patrol 18/S MCSO RSCR OF	27.61	57,428.80	Travis, Damon	2080				32,110	40,137	48,164
	Patrol 19/Rivercrest SRO	23.22	48,299.68	Street, Andrea	2080				32,110	40,137	48,164
	Lt. Patrol 20/Armored SRO	26.00	54,088.32	Huckabay, Matthew	2080				38,425	48,032	57,638
	Sgt. Patrol 21/Mantla SRO	24.86	51,708.80	Camp, Jared	2080				35,432	44,290	53,148
	Patrol 22 / Gosnell SRO	23.22	48,299.68	OPEN	2080				32,110	40,137	48,164
	<b>SRO TOTAL</b>		<b>259,825.28</b>								
<b>0400 Sheriff Total</b>			<b>2,402,954.15</b>								
	Total without SRO		<b>2,143,128.87</b>								
1	Peer Recovery Specialist	17.39	36,171.20	OPEN	2080						
1	Intake Officer	24.62	44,808.40	Turner, Daryl	1820				33,311	41,639	49,967
2	Probation Officer 1	22.14	40,294.80	Riggs, Melinda	1820				29,989	37,486	44,983
3	Probation Officer 2	21.06	38,329.20	High, Richard	1820				29,989	37,486	44,983
4	Probation Officer 3	21.62	39,348.40	Douglas Williams, D	1820				29,989	37,486	44,983
5	Probation Officer 4	20.08	36,545.60	Grindle, Jessica	1820				29,989	37,486	44,983
6	Intensive Prob Officer	19.10	34,762.00	OPEN	1820				29,989	37,486	44,983
7	Juvenile Admin. Asst.	16.04	29,192.80	Johnson, Ashley	1820				29,989	37,486	44,983
	<b>0415 Juvenile Office Total</b>		<b>263,281.20</b>						29729	37,162	44594

**MISSISSIPPI COUNTY  
2024 PAYROLL BUDGET**

0416 Prosecuting Atty	1	Asst. of Crime Coord/DTF Case	34.05	70,827.12	Ramsey, Sarah	2080	33,217	41,521	49,825
	2	South End Case Coordinator	21.21	44,116.80	Bowles, Billie	2080			
O-2023-47	3	Investigator	23.84	24,788.40	Sanders, James	1040	32,227	40,284	48,341
				139,732.32					
0417 Public Defender		Investigator	22.53	46,862.40	Adams, Kaitlyn	2080	30,342	37,928	45,513
32 hrs/wk waived all Ins ex life	3	Part-Time Secretary	18.69	31,100.16	Ruddick, Sherry	1664	28,952	36,190	43,427
0417 P.D. Total				77,962.56					
0419 Coroner	1	Elected Official	28.36	27,651.00	Ash-Crane, Karen	975			
0419 Coroner Total									
0600 OEM									
R-2021-01 Combined 911/OEM									
100% CG	1	E911/OEM Coordinator - FT	33.66	70,012.80	Willard, John	2080	31,544	39,430	47,316
O-2023-55				70,012.80					
Special Revenue E-911									
	1	Sign Maintenance	14.62	30,409.60	O'Neal, Rodney	2080	26,571	33,214	39,657
	2	Sign Maintenance	14.62	30,409.60	Catching, Jack	2080	26,571	33,214	39,657
3020.0601 E-911 Total				60,819.20					
*Sal/Ben for (4) Communications									
will be transferred monthly									
0800 Veterans Office	1	Veteran's Service Officer	16.59	34,507.20	Bibbs, Samuel	2080	30,177	37,721	45,266
	2	Part-Time Assistant	15.75	15,970.50	Reed, Gerald	1014			
0800 V.A. Total				50,477.70					
2000.0200 County Roads									
CDL Class A	1	Superintendent Equip Opr.	25.76	53,573.52	Stone, Tony	2080	45,471	56,839	68,207

New pay study done March 2021  
Based on 40 hours/week









**MISSISSIPPI COUNTY  
2024 PAYROLL BUDGET**

35	Counselor	19.69	40,950.00	Wright Sr, Frederick	2080				27,326	34,157	40,988
36	Maintenance Supervisor	24.82	51,629.76	Smith, Lucky	2080				32,487	40,608	48,730
37	Kitchen Supervisor	23.88	45,318.55	Jarrett, Sherry	1898				31,450	39,312	47,174
38	Kitchen Supervisor	23.88	45,318.55	Soward, Peggy	1898				31,450	39,312	47,174
39	Bailiff/Inmate Transport	23.43	48,734.40	Crabb, Colton	2080				32,110	40,137	48,164
40	Communications-Sgt	24.54	45,574.07	Champion, Meredith	1898				35,432	44,290	53,148
41	Communications-1	22.04	41,830.97	Shreve, Matthew	1898				30,531	38,163	45,796
42	Communications-2	22.04	41,830.97	Penix, Kristy	1898				30,531	38,163	45,796
43	Communications-3	22.04	41,830.97	Davis, Lindsey	1898				30,531	38,163	45,796
44	Communications-4	22.04	41,830.97	Brooks, Denise	1898				30,531	38,163	45,796
45	Communications-5	22.04	41,830.97	Richardson, Diana	1898				30,531	38,163	45,796
<b>3498.0418 County Jail Total</b>			<b>2,002,744.72</b>								

**MISSISSIPPI COUNTY, ARKANSAS**  
**2024 ANTICIPATED REVENUE**

Mississippi County Quorum Court		
Appropriation Ordinance # O -2023 - _____		
Schedule "A"		
<b>ANTICIPATED REVENUE 2024</b>		
1000	County General	\$ 11,707,028.95
1002	MSCO Employee Insurance Acct	\$ 14,400.00
1004	Inmate Incentive Program	\$ 14,112.00
1006	American Rescue Plan Fund	\$ -
2000	County Road Department	\$ 3,229,002.00
2003	Additional Motor Fuel Tax - Act 416 of 2019	\$ 153,954.00
3000	Treasurer Automation Fund	\$ 64,800.00
3001	Collector Automation Fund	\$ 130,500.00
3002	Court Automation Fund	\$ 5,292.00
3004	Assessor Amendment 79	\$ 14,400.00
3005	County Clerk Automation Fund	\$ 5,292.00
3006	Circuit Clerk/Recorder - Blytheville 25%	\$ 42,336.00
3008	County Library Fund	\$ 1,323,000.00
3009	County Solid Waste	\$ 3,682,350.00
3011	County Property Reappraisal	\$ 196,056.00
3012	Circuit Clerk Child Support Fees	\$ 352.80
3014	Communication/Radio Fund	\$ 79,583.40
3015	Sheriff Drug Control Fund	\$ 8,820.00
3017	MSCO Detention Center Act 1188	\$ 94,991.40
3019	Act 122 Boating Safety	\$ 1,764.00
3020	E - 911 Emergency/Floodplain	\$ 635,040.00
3024	Public Defender Fees	\$ 12,150.00
3028	Adult Drug Court	\$ 1,764.00
3031	Juvenile Circuit Court Funds	\$ 13,230.00
3039	Act 291 Commissioner's Fee	\$ 352.80
3042	Assessor's Late Assessment Fee Fund	\$ 617.40
3400	County Hospital Fund	\$ 4,474,386.00
3401	Senior Citizens Center Program	\$ 633,611.96
3402	Senior Citizens Equipment Fund	\$ -
3404	Circuit Clerk/Recorder - Osceola 25%	\$ 12,348.00
3405	Circuit Clerk/Recorder @ Large 75%	\$ 158,760.00
3410	Sheriff Emergency Operations	\$ -
3414	Economic Development Funds	\$ 4,500,000.00
3497	Judge "Shug" Banks Memorial Fund	\$ -
3498	County Jail Operations tax	\$ 4,679,944.12
3504	Juvenile Grant Fund	\$ -
3512	Sheriff JAG Grant	\$ 14,400.00
3517	LLEBG Grant	\$ 3,150.00

**MISSISSIPPI COUNTY, ARKANSAS**  
**2024 ANTICIPATED REVENUE**

3524	Courtroom Security Grant	\$ -
4800	Blytheville Courthouse Construction Fund	\$ -
4801	Osceola Courthouse Construction Fund	\$ -
4802	Courthouse Construction CD Fund	\$ -
	<b>Total Anticipated Revenue - 2024</b>	<b>\$ 35,907,788.83</b>
	<b>Total Fund Balance/CD Carryover</b>	<b>\$ 33,751,001.42</b>
	<b>GRAND TOTAL REVENUE</b>	<b>\$ 69,658,790.25</b>

MISSISSIPPI COUNTY, ARKANSAS  
2024 APPROPRIATIONS

Mississippi County Quorum Court			
Appropriation Ordinance # O-2023-			
Schedule "A"			
<b>COUNTY GENERAL - 1000 - APPROPRIATIONS 2024</b>			
1000.0100	County Judge	490,972.54	
1000.0101	County Clerk	526,469.15	
1000.0102	Circuit Clerk	735,579.56	
1000.0103	County Treasurer	186,674.27	
1000.0104	County Collector	386,183.71	
1000.0105	County Tax Assessor	771,169.18	
1000.0107	County Quorum Court	234,657.82	
1000.0108	County Courthouses	512,606.61	
1000.0109	County Election Office	135,550.00	
1000.0111	Other County Expenses	376,850.00	
1000.0113	Financial Management Offices	299,434.63	
1000.0300	County Health Department - Bly	53,432.00	
1000.0305	County Health Department - Osc	48,990.00	
1000.0305	Mental Health Court	66,138.77	
1000.0400	County Sheriff Department	4,795,477.68	
1000.0401	Circuit Court	56,400.00	
1000.0403	Circuit Judge Dan Ritchey	66,452.78	
1000.0409	Chickasawba District Civil Division	96,430.00	
1000.0410	Osceola District Civil Division	111,352.45	
1000.0415	Juvenile Intake	568,705.80	
1000.0416	Prosecuting Attorney Office	305,917.26	
1000.0417	Public Defender Office	169,190.68	
1000.0419	County Coroner	60,766.81	
1000.0500	Office of Emergency Management	125,671.17	
1000.0800	Veterans Services	75,127.32	
1000.0801	Cooperative Extension Office	128,550.00	
1000.0802	Paupers & Welfare	1,200.00	
1000.8888	Transfers Out to other Funds	1,793,802.28	(Sr.Cz. & Jail Opr)
<b>TOTAL COUNTY GENERAL EXPENDITURES</b>		<b>13,179,752.47</b>	
<b>Other County General Restricted Funds - Appropriation 2024</b>			
1002.0118	MSCO Insurance Account	13,000.00	
1004.0418	Inmate Incentive Program	17,200.00	
1006	ARPA REVENUE REPLACEMENT FUND	3,354,280.90	
		<b>3,384,480.90</b>	
<b>GRAND TOTAL COUNTY GENERAL</b>		<b>16,564,233.37</b>	

MISSISSIPPI COUNTY, ARKANSAS  
2024 APPROPRIATIONS

<b>Road Department Account - Appropriation 2024</b>			
2000.0200	County Road Department	4,527,514.03	
2003.0200	Additional Motor Fuel Tax-Act 416 of 2019	150,000.00	
	<b>GRAND TOTAL ROAD DEPARTMENT</b>	<b>4,677,514.03</b>	
<b>Special Revenue Accounts Restricted - Appropriation 2024</b>			
3000.0103	County Treasurer Automation	119,896.51	
3001.0104	County Tax Collector Automation	101,800.00	
3002.0404	Court Automation Act 1809	9,000.00	
3004.0105	Assessor Amendment 79	16,500.00	
3005.0101	County Clerk Automation	10,300.00	
3006.0102	Circuit /Recorder 25% - Blytheville	12,700.00	
3008.0600	County Library Fund	1,323,000.00	
3009.0700	Solid Waste/Landfill	3,595,303.58	
3011.0117	County Property Reappraisal	196,056.00	
3012.0102	Circuit Clerk Child Support Fees	900.00	
3014.0400	Communication/Radio Fund	67,150.00	
3015.0400	Sheriff Drug Control Fund	5,000.00	
3017.0434	MSCO Detention Center Act 1188	94,000.00	
3019.0505	Act 122 Boating Safety	1,764.00	
3020.0501	E-911 Emergency/Flood Plain	1,574,037.20	
3028.0405	MSCO Adult Drug Court	2,800.00	
3031.0414	Juvenile Division of Circuit Court	32,400.00	
3039.0102	Circuit Clerk Commissioners Fees	7,000.00	
3042.0105	Assessor's Late Assessment Fee Fund	-	
3400.0302	County Hospital Fund	4,474,386.00	
3401.0804	Senior Citizens Center	717,944.00	
3402.0804	Senior Citizens Equipment Fund	-	
3404.0102	Circuit/Recorder 25% - Osceola	18,000.00	
3405.0102	Circuit/Recorder 75% @ large	202,821.71	
3410.0400	Sheriff Emergency Operations Fund	1,000.00	
3414.0129	Economic Development Fund	6,261,556.31	
3498.0418	County Jail Operations Fund	4,677,546.36	
3504.0400	County Juvenile Grant Fund	2,500.00	
3512.0400	Sheriff JAG Grant	16,000.00	
3517.0400	LLEBG Grant	3,000.00	
3524.0503	Courtroom Security Grant	889.07	
4800.0108	Blytheville Courthouse Construction Fund	212,908.33	
4801.0108	Osceola Courthouse Construction Fund	194,463.73	
4802.0108	Courthouse Construction CD Fund	-	
		<b>23,952,622.80</b>	
<b>GRAND TOTAL EXPENDITURES FOR 2024</b>		<b>45,194,370.20</b>	



**MISSISSIPPI COUNTY QUORUM COURT  
APPROPRIATION ORDINANCE NO. 2023-\_\_\_\_\_**

**AN ORDINANCE FIXING THE RATES FOR COUNTY CONSERVATION DISTRICT,  
ARKANSAS NORTHEASTERN COLLEGE DISTRICT, SCHOOL DISTRICTS, AND  
MUNICIPALITIES WITHIN THE COUNTY OF MISSISSIPPI FOR THE YEAR 2023 AND  
LEVYING SAID TAXES FOR COLLECTION IN THE YEAR 2024, AND FOR OTHER  
PURPOSES.**

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**BE IT ENACTED BY THE QUORUM COURT OF MISSISSIPPI COUNTY:**

- 1. Pursuant to the provisions of Section 84(2) of Act No. 742 of the Seventy-First General Assembly and such other acts and constitutional provisions as apply thereto, the Court does hereby fix and levy County, Municipal, School District, and Arkansas Northeastern College District Taxes for the year of 2023, payable in 2024.**
- 2. Constitutional and statutory requirements applicable to the levying of taxes in the County of Mississippi for 2023 provide that separate tax rates be fixed on real and personal property within the County and in respective school districts, municipalities, and the Arkansas Northeastern College District, unless or until rates on personal and real property have been equalized.**
- 3. Therefore, real property millage rates, which are levied and assessed against real property, and personal property millage rates which are levied and assessed against personal property by the respective school districts, cities (municipalities), Arkansas Northeastern College (ANC), Mississippi County Conservation District (voluntary only), and the County of Mississippi (County), are set forth in Exhibit "A" attached hereto and incorporated herein.**
- 4. The referenced/designated millage rates are hereby fixed and assessed against each dollar of assessed value, as certified by the Mississippi County Assessor, and such are directed to be extended on the tax records of Mississippi County, Arkansas.**
- 5. The County Officers charged with the duty, by statute, of extension and collection of ad valorem taxes on property within the County of Mississippi, are hereby directed to extend and collect taxes for 2023 in the year of 2024 upon the basis of the levy of taxes and hereinabove set forth.**
- 6. This Ordinance shall be in full force and effect immediately from and after its passage and approval by the County Judge of Mississippi County.**

**DATE:** \_\_\_\_\_

**APPROVED:** \_\_\_\_\_  
**JOHN ALAN NELSON, COUNTY JUDGE**

**ATTEST:** \_\_\_\_\_  
**JANICE CURRIE, COUNTY CLERK**

**MISSISSIPPI COUNTY REAL ESTATE AND PERSONAL TAX  
FOR 2023 PAYABLE IN 2024**

TOWN	DISTRICT	CO.TAX	SCHOOL	CITY	TOTAL
OSCEOLA	1N	0.0097	0.03970	0.0070	0.05640
OSCEOLA	1 OUT	0.0097	0.03970		0.04940
BLYTHEVILLE	5N	0.0097	0.04050	0.0040	0.05420
BLYTHEVILLE	5 OUT	0.0097	0.04050		0.05020
BURDETTE	5B	0.0097	0.04050	0.0050	0.05520
GOSNELL	6N	0.0097	0.04000	0.0040	0.05370
GOSNELL	6 OUT	0.0097	0.04000		0.04970
GOSNELL	6B	0.0097	0.04000	0.0040	0.05370
DELL	6D	0.0097	0.04000	0.0050	0.05470
ARMOREL	9	0.0097	0.03900		0.04870
BLYTHEVILLE	9B	0.0097	0.03900	0.0040	0.05270
LEPANTO	14	0.0097	0.03520		0.04490
MANILA	15N	0.0097	0.04140	0.0050	0.05610
MANILA	15 OUT	0.0097	0.04140		0.05110
ETOWAH	15E	0.0097	0.04140	0.0050	0.05610
LEACHVILLE	40N	0.0097	0.04000	0.0050	0.05470
LEACHVILLE	40 OUT	0.0097	0.04000		0.04970
BASSETT	57B	0.0097	0.04080	0.0014	0.05190
BIRDSONG	57S	0.0097	0.04080	0.0050	0.05550
DYESS	57D	0.0097	0.04080	0.0050	0.05550
ETOWAH	57E	0.0097	0.04080	0.0050	0.05550
JOINER	57J	0.0097	0.04080	0.0045	0.05500
KEISER	57K	0.0097	0.04080	0.0060	0.05650
LUXORA	57L	0.0097	0.04080	0.0015	0.05200
MARIE	57M	0.0097	0.04080	0.0019	0.05240
VICTORIA	57V	0.0097	0.04080	0.0050	0.05550
WILSON	57W	0.0097	0.04080	0.0023	0.05280
OSCEOLA	57/1	0.0097	0.04080	0.0070	0.05750
RIVERCREST	57	0.0097	0.04080		0.05050
VOLUNTARY TAX ON RURAL LAND OF 10 ACRES OR MORE FOR MISS. COUNTY CONSERVATION DISTRICT .001					
<b>COUNTY TAX</b>					
	GENERAL	0.0050			
	ROAD	0.0025			
	HOSPITAL	0.0010			
	ANC	0.0012			
	TOTAL	0.0097			