

**PLANNING & DEVELOPMENT MEETING  
MAY 18, 2023 1:30 ANNEX BUILDING**

**ATTENDANCE:** Chairman Justice Michael White; Justice Neil Burge; Justice Rick Ash; Justice Cecil McDonald; Justice Molly Jackson; Justice Tobye McClanahan; Economic Development Clif Chitwood and Mallory Darby; ANC Dr. James Shemwell and Dr. Chris Cagle; Finance Kelli Jones; Judge John Alan Nelson; NEA Town Courier Revis Blalylock.

**1. Meeting was called to order and turned over to Clif Chitwood. Mr. Chitwood turned the meeting over to Dr. Chris Cagle from ANC College. Mr. Cagle had two requests. 1. Request for Support for Recruitment and Placement Specialist. Duties: Maintain a real-time recruitment plan to attract potential students to local area jobs and related ANC training programs, provide career counseling and advising services to students, develop and maintain close relationships with local employers to identify job opportunities, work as a liaison with faculty, staff, and local business and industries to develop and maintain effective career-related programs, activities and events, maintain accurate records of student placement and employment outcomes in conjunction with supporting staff and monitor the GREDF subsidized wage program. Fiscal year 7/1/23-6/30/24 proposed salary \$60,000.00. Remaining of 2023 \$20,552.08. March 2023-June 2023. Total request \$80,552.08. Motion was made by Justice Rick Ash to appropriate the \$80,552.08 for the salary for the recruitment and placement specialist. Second was made by Justice Neil Burge. Motion passed.**

**2. Working towards Wages. The program was designed to help student develop skills necessary to succeed in the modern workplace. The program had milestones to earn stipends. Each module had a facilitator that would help one-o-one with instruction. 120 hours to complete all four modules and final testing. Redesigned program was tailored towards customer service entities such as retail and business sectors as well as the manufacturing/industry sector. Program would begin July 1, 2023. Request was for \$64,000.00. Motion was made by Justice Rick Ash to appropriate the \$64,000.00 for the Working towards Wages program. Second was made by Justice Cecil McDonald. Motion passed.**

**3. Meeting adjourned.**

**Minutes submitted by: Cindy George**