

JOURNAL OF PROCEEDINGS
MISSISSIPPI COUNTY QUORUM COURT
January 24, 2023

The Quorum Court of Mississippi County, Arkansas, met in regular session at 6:00 p.m. in the Mississippi County Courthouse in Blytheville, Arkansas with Judge John Alan Nelson presiding. Rev. Terry Brassfield gave the invocation, which was followed by the Pledge of Allegiance led by Blake and Jake.

The following members answered roll call:

Justice Ash
Justice Brown
Justice Hepler
Justice Jackson
Justice Mangat

Justice Martin
Justice McClanahan
Justice McDonald
Justice White

Absent: Justices Burge and Cullom. Also in attendance was County Attorney Jacob Holmes.

Justice White moved to dispense with the reading of the minutes as copies had been provided to the members. Justice Ash seconded the motion and the voice vote was unanimous.

In the treasurer's report, County Treasurer Peggy Meatte reported the interest rate at Cadence Bank (formerly Bancorp South) in Osceola was 4.25% on \$100,000.00 for eight months and 4.0% for eighteen months.. Sales tax revenue was once again up quite a bit from previous month; one of the best in the past ten years.

Committee Reports:

American Rescue Plan Committee: Justice Jacksonported the committee met on December 20, 2022 and discussed:

- Renovation of the 2 Health Units. Base bid was 1.9 million
- Bid from Olympus would expire on December 23rd and another \$250,000.00 needed to be appropriated to complete the project.
- Justice Burge recommended they have Mr. Ruby redraw the plans and get new bids.
- Humane Society
- Old Police Department Building for storage
- Ad agency to promote Mississippi County. Cost would be \$1,000,000.00.

Justice Mangat reported the committees met on January 6, 2023 to elect chairs of each committee.

Planning and Development Committee: Justice White reported the committee met with Cliff Chitwood on January 12th and topics of discussion were:

- A tax back resolution for FrigorTec LP
- Tenaris and Ipsco expansion. The decision was made to advance them \$500,000.00 for 50 jobs and revisit later.
- High Bar's request for a \$2,000,000.00 incentive
- Update on Chime

Finance Committee: Justice White reported the committee met on January 17, 2023 and topics discussed were:

- Expense report
- Request from County Coroner Karen Crane for funding to purchase equipment to update office.
- \$1,000,000.00 for Cranford Co., a public relations firm to bring skilled labor to Mississippi County, increase tourism, and to present the county as a desirable place to live.
- Judge Nelson gave an update on the infrastructure projects in 2024.

New Business:

The clerk was asked to read a resolution titled: RESOLUTION OF THE QUORUM COURT OF MISSISSIPPI COUNTY CERTIFYING LOCAL GOVERNMENT ENDORSEMENT OF FRIGORTEC LP TO PARTICIPATE IN THE TAX BACK PROGRAM (AS AUTHORIZED BY SECTION 15-4-2706(d) OF THE CONSOLIDATED INCENTIVE ACT OF 2003). Following the reading, Justice White moved to adopt, Justice Ash seconded and the vote was: Aye --- Ash, Brown, Hepler, Jackson, Mangat, Martin, McClanahan, McDonald and White; Nay --- None; Absent --- Burge and Cullom. R-2023-01 was adopted by the court.

The clerk was asked to read an ordinance titled: AN ORDINANCE AUTHORIZING APPROPRIATIONS FOR ECONOMIC INCENTIVES OFFERED TO TENARIS. Following the reading, Justice White moved to adopt, Justice Hepler seconded and the vote was: Aye --- Ash, Brown, Hepler, Jackson, Mangat, Martin, McClanahan, McDonald and White; Nay --- None; Absent --- Burge and Cullom. O-2023-01 was adopted by the court.

The clerk was asked to read an ordinance titled: AN ORDINANCE AUTHORIZING APPROPRIATIONS FOR THE PURCHASE OF SMALL EQUIPMENT BY THE CORONER'S OFFICE. Following the reading, Justice White moved to adopt, Justice Hepler seconded and the vote was: Aye --- Ash, Brown, Hepler, Jackson, Mangat, Martin, McClanahan, McDonald and White; Nay --- None; Absent --- Burge and Cullom. O-2023-02 was adopted by the court.

The clerk was asked to read an ordinance titled: AN ORDINANCE AUTHORIZING THE COUNTY TO ENTER INTO AN AGREEMENT WITH CRANFORD CO. Following the reading, Justice White moved to adopt, Justice McClanahan seconded and the vote was: Aye --- Ash, Brown, Hepler, Jackson, Mangat, Martin, McClanahan, McDonald and White; Nay --- None; Absent --- Burge and Cullom. O-2023-03 was adopted by the court.

There being no further business to come before the court, Justice Ash moved to adjourn, Justice White seconded and the voice vote was unanimous. The January session of Quorum Court adjourned at 6:35 p.m.

Respectfully submitted:

Janice Currie
County Clerk/Secretary

**QUORUM COURT
MISSISSIPPI COUNTY, ARKANSAS
Tuesday, February 28, 2023
Blytheville, Arkansas**

**6:00 p.m. REGULAR SESSION OF QUORUM COURT IN THE CIRCUIT COURTROOM OF THE
BLYTHEVILLE COURTHOUSE**

AGENDA

- 1. Call to Order**
- 2. Prayer**
- 3. Pledge of Allegiance**
- 4. Roll Call**
- 5. Reading/Approval of Minutes**
- 6. Treasurer's Report**
- 7. Committee Reports**
 - ARP Committee (2/9) – Chairman Justice Molly Jackson
 - Planning & Development Committee (2-16) – Chairman Justice Michael White
 - Sanitation & Solid Waste Committee (2/21) – Chairman Justice Tobye McClanahan
 - Finance Committee (2/21) – Chairman Justice Michael White
 - Road & Bridges (2/23) Chairman Justice Rick Ash
- 8. Resolutions:**
 - Resolution – U.S Highway 78
 - Resolution – Notice of Funding Availability Application
- 9. Ordinances:**
 - Appropriation Ordinance – Amendment 79
 - Appropriation Ordinance – Coroners Budget
 - Appropriation Ordinance – D & L Incentive
 - Appropriation Ordinance – Workforce Training
- 10. New Business**
- 11. Old Business**
- 12. Announcements**
- 13. Adjourn**

**AMERICAN RESCUE PLAN MEETING
FEBRUARY 9, 2023 10:30 ANNEX BUILDING**

ATTENDANCE: Chairman Justice Molly Jackson; Justice Reggie Cullom; Justice Harbans Mangat; Justice Cecil McDonald; Justice Tobye McClanahan; Justice Rick Ash; Justice Neil Burge; Justice Michael White; Justice Betty Hepler; Justice Drake Brown; Justice Melinda Martin; Mayor Tracey Reinhart; Finance Kelli Jones; Treasurer Peggy Meatte; County Clerk Janice Currie; OEM Wayne Reynolds; Public Affairs Tom Henry; NEA Town Courier Marcus McClain.

1. Meeting was called to order by Justice Molly Jackson. I Parametrics. A rough draft was handed out on an infrastructure plan for a grant program for cities. Grants would be up to \$200,000.00. Cities would need a 25% match. Eligible projects were listed. Online workshop would be given. I Parametrics would score the applications and make recommendations. Motion was made by Justice Tobye McClanahan to appropriate \$2 million for the grant program out of ARP funds. Second was by Justice Cecil McDonald. Motion passed.

2. Health Units. Plans had been redrawn and much more in budget. Bids were sent on Feb. 1, 2023. Bid opening on Feb. 22, 2033. Local contractors were bidding on the project. Project was started mid 2021. \$1.2 million cost of project. \$250,000.00 grant.

3. Osceola Courthouse. Mr. Ruby submitted three phases in 2021. All three phases completed \$4.7 million. Phase 1 was the second floor, courtroom, Phase 2 was the first floor, Phase 3. Elective demolition and more electrical, holding cells. County Clerk Janice Currie was told by D & L the pipelines leading to the boiler room were rusted. Mechanical contractor was needed to evaluate the pipes. Courthouse would be toured to see what needed to be done first. Energy & Property would be called. Justice Tobye McClanahan made a motion to appropriate \$2 million for the Osceola Courthouse out of the ARP funds. Second was made by Justice Harbans Mangat. Motion passed.

4. Meeting adjourned.

Minutes submitted by: Cindy George

**PLANNING & DEVELOPMENT
FEBRUARY 16, 2023 1:30 ANNEX BUILDING**

ATTENDANCE: Chairman Justice Michael White; Justice Neil Burge; Justice Rick Ash; Justice Cecil McDonald; Justice Harbans Mangat; Justice Drake Brown; Justice Molly Jackson; Justice Betty Hepler; Justice Tobye McClanahan; Sally Wilson; Economic Development Clif Chitwood; Treasurer Peggy Meatte; Finance Kelli Jones; Dennis Prude; Randy Scott; NEA Town Courier Revis Blaylock.

1. Meeting was called to order by Justice Michael White. Meeting was turned over to Clif Chitwood. Kelli Jones sent Mr. Chitwood the revised training funds. Down to \$49,000.00. Mr. Chitwood asked the committee to consider appropriating \$100,000.00. Motion was made by Justice Rick Ash to appropriate \$100,000.00 from Economic Development money to workforce training. Second was made by Justice Neil Burge. Motion passed.

2. D & L Refrigeration was expanding. Investing \$125,000.00 in a new machine that would provide more service for their customers. GREDF Board asked for \$75,000.00 to purchase the machine. Motion was made by Justice Rick Ash to appropriate \$75,000.00 for D & L Refrigeration. Second was made by Justice Cecil McDonald. Motion passed.

3. Presentation was given to the Little Rock Rotary Club on the steel industry in Mississippi County. Justice Cecil McDonald had been appointed to the Outdoor Advisory Council.

4. Former Mayor Sally Wilson presented a project. A grant for \$160,000.00 was offered to the county. To get the money for construction there had to be a road safety action plan in place. Committee needed to accept the grant, with a match cost of \$40,000.00. Could be split. Justice Ash thought the request should go to Road & Bridge meeting.

5. Dennis Prude stated he was with an investment firm. Project was started with 150 houses behind Wal Mart. Mr. Prude spoke with Justice McDonald, Justice Ash and Judge Nelson. Gravel road that was named James W. Sanders Boulevard needed to be paved. Mr. Prude stated we didn't need negativity. Justice White stated the county tried to treat everybody the same. Justice McDonald said he would always help to support any project. Justice Jackson responded from an e-mail from Jake Holmes about inquiring funds for private

entities for neighborhoods. The court was doing everything to promote growth across the county. A grant had been funded for \$2 million dollars for cities. Mr. Prude could contact the Mayor of Blytheville for the application. Justice McClanahan thought there was a conflict with Jacob Holmes who represented Mr. Prude.

6. Meeting adjourned.

Minutes submitted by: Cindy George

**SANITATION & SOLID WASTE COMMITTEE MEETING
FEBRUARY 21, 2023 1:00 ANNEX BUILDING**

ATTENDANCE: Chairman Justice Tobbye McClanahan; Justice Michael White; Justice Melinda Martin; Justice Harbans Mangat; Justice Molly Jackson; Justice Neil Burge; Justice Betty Hepler; Justice Rick Ash; Justice Cecil McDonald; Justice Drake Brown; Finance Kelli Jones; NEA Town Courier Marcus McClain.

1. Meeting was called to order by Justice Tobbye McClanahan. Justice McClanahan handed out a spreadsheet on the landfill expenses and revenues for the 4th quarter. Justice McClanahan thanked Justice Burge for chairing the committee in the last years. Line items over budget were equipment, fuel, property insurance and would be corrected with the clean up budget. Total revenue \$4,469,953.45. Total expenses \$2,519,197.34. Operating Margin \$1,950,756.11. CD's \$2,000,000.00.

2. Cash balance was \$1.5 million. CD rate was 4.5%. Justice McClanahan recommended another \$500,000.00 CD be purchased. Motion was needed to purchase the CD. Justice Ash thought the CD purchase should be \$750,000.00. Motion was made by Justice Michael White to purchase a CD for \$750,000.00. Second was made by Justice Harbans Mangat. Motion passed.

3. Meeting adjourned.

Minutes submitted by: Cindy George

**FINANCE COMMITTEE MEETING
FEBRUARY 21, 2023 1:30**

ATTENDANCE: Chairman Justice Michael White; Justice Molly Jackson; Justice Harbans Mangat; Justice Neil Burge; Justice Drake Brown; Justice Cecil McDonald; Justice Tobye McClanahan; Justice Rick Ash; Justice Melinda Martin; Justice Betty Hepler; County Clerk Janice Currie; Finance Kelli Jones; Assessor Brannah Bibbs; NEA Town Courier Marcus McClain.

- 1. Meeting was called to order by Justice Michael White. 2022 budget was finished and clean up budget presented in March. All Elected Officials under budget. \$1.239 million in County General. \$8.98 million in County General CD. ARP \$7 million. Landfill CD fund over \$2 million. Road Department \$2.4 million in CD fund. \$1.1 million in operating fund. Economic Development CD fund \$8.9 million.**
- 2. ARP Committee had money to dedicate. No appropriation needed at this time. Conference on grant would be held this week and a final draft prepared. Cleaning service for the Blytheville Courthouse. Money was left in the construction fund that could be used to pay the service. Additional money from ARP would be given to the Osceola Courthouse. Additional key fobs were needed.**
- 3. Economic Development requested \$75,000.00 for D & L Refrigeration to purchase an additional piece of equipment. Hire 7 new people from Mississippi County with one engineer. Motion was made by Justice Neil Burge to appropriate \$75,000.00 to D & L Refrigeration. Second was made by Justice Molly Jackson. Motion passed.**
- 4. ANC Workforce Training. Mr. Chitwood requested \$100,000.00 for workforce training. P & D Committee recommended the appropriation. Motion was made by Justice Harbans Mangat to appropriate \$100,000.00 for workforce training. Second was made by Justice Cecil McDonald. Motion passed.**
- 5. Assessors Office had gone from a 5 year to 3 year reappraisal. State had given enough money in the past. Assessor Brannah Bibbs asked for \$7,500.00 to cover the cost difference for the year. Motion was made by Justice Neil Burge to appropriate \$7,500.00 to the line item in the Assessor's office. Second was made by Justice Harbans Mangat. Motion passed.**
- 6. Judge Nelson and Tom Henry were going to Washington next week. They would meet with the Tiber Group, Representative Rick Crawford, Senator John Boozman, Senator Tom Cotton, Representative Jason Smith, Representative Steve Cohen, grant writers, Representative Kay Granger.**
- 7. Coroner Karen Ash Crane asked for \$1,500.00 for internet service and \$700.00 for her phone. Motion was made by Justice Drake Brown to appropriate \$1,500.00 for internet service and phone. Second was made by Justice Neil Burge. Motion passed.**

8. County Clerk Janice Currie asked to raise the third deputy clerk's salary to be the same as the other Deputy Clerks. Justice White said the Court needed more time to look at the request.

9. Meeting adjourned.

Minutes submitted by: Cindy George

**ROAD & BRIDGES COMMITTEE MEETING
FEBRUARY 23, 2022 1:30**

ATTENDANCE: Chairman Justice Rick Ash; Justice Neil Burge; Justice Michael White; Justice Melinda Martin; Justice Betty Hepler; Justice Tobye McClanahan; Justice Drake Brown; Finance Kelli Jones; Treasurer Peggy Meatte; Sally Wilson; Judge John Alan Nelson; Public Affairs Tom Henry.

1. Meeting was called to order by Justice Rick Ash. Mayor Wilson brought a proposal to the Planning & Development meeting and was referred to Road & Bridges. Meeting was turned over to Mayor Wilson. Grant opportunity was brought before the committee. 20% match was required. The match would allow the county to hire an engineering firm to create a safety action plan. Webinar would be held March 1 at 11:00. Judge Nelson recommended \$40,000.00 cash. Motion was made by Justice Michael White to recommend \$40,000.00 for the county's matching share for the grant program. Second was made by Justice Betty Hepler. Motion passed.

2. Improvements for 148 to 198. Judge Nelson met with ARDOT and chief engineers. Letter of support was asked for. Study needed to be done. \$79,million, BRS \$50 million, ARDOT \$75 million. 5 years to complete study. Infrastructure improvement on county road into Nucor Hickman Co. Road 1050 was narrow and not made for the traffic using it now. Worked on getting improvements. Lighting on 18 and 312 was needed. ARDOT would not pay for the improvement. Safety grant would be looked into.

3. Judge Nelson handed out a Resolution from Alec Farmer. Several highways had two numbers on them. No. 78 needed to be added on interstate 55, Hwy. 18 and two sections on the by pass to Cash. Resolution needed to be passed. Motion was made by Justice Neil Burge to move the Resolution forward. Second was made by Justice Betty Hepler. Motion passed.

4. Meeting adjourned.

Minutes submitted by: Cindy George

MISSISSIPPI COUNTY QUORUM COURT

RESOLUTION NO. R-2023-

A RESOLUTION REQUESTING THE ADDITION OF U.S. HIGHWAY 78 DESIGNATION TO PORTIONS OF INTERSTATE 55, INTERSTATE 555, U.S. HIGHWAY 49, STATE HIGHWAY 18, STATE HIGHWAY 18 SPUR, AND STATE HIGHWAY 226 FROM MEMPHIS, TENNESSEE THROUGH WEST MEMPHIS, BLYTHEVILLE AND JONESBORO TO FUTURE INTERSTATE 57

WHEREAS, Arkansas State Highway 18 has recently been upgraded to a four-lane highway between the Interstate 55 interchange in Blytheville and Arkansas State Highway 18 Spur in Jonesboro; and

WHEREAS, the Arkansas Department of Transportation (ARDOT) has funded a project to widen State Highway 18 Spur to four lanes from State Highway 18 to Interstate 555, in Jonesboro; and

WHEREAS, Arkansas Highway 226 and U.S. Highway 49 have been widened to a four-lane divided highway between Jonesboro and U.S. Highway 67 (Future Interstate 57); and

WHEREAS, these routes connect two existing interstate highways and a future interstate highway in Northeast Arkansas as shown on Exhibit "A"; and

WHEREAS, these routes are included in the Arkansas Primary Highway Network (APHN) which included 50% of the total State Highway System mileage and carries over 90% of all highway traffic; and

WHEREAS, these routes are also included in ARDOT's Four-lane Grid System which provides for safe and efficient interstate and intrastate movement of people and goods, including connectivity to population centers and to other regional transportation facilities within Arkansas and in neighboring states; and

WHEREAS, Arkansas State Highway 18 and Arkansas State Highway 226 are two of only six state highways include on ARDOT's Four-lane Grid System, the remaining highways being Interstate Highways or U.S. Routes; and

WHEREAS, these state highways carry more traffic than many currently designated two-lane U.S. Highway Routes; and

WHEREAS, many existing State and Federal Highways are designated with more than one route number; and

WHEREAS, it is logical and in the best interest of Northeast Arkansas to concurrently sign portions of Interstates 55 and 555, U.S. Highway 49 and State Highways 18, 18 Spur and 226 as U.S. Highway 78.

NOW, THEREFORE BE IT RESOLVED THAT THE QUORUM COURT OF MISSISSIPPI COUNTY, ARKANSAS ON THIS ____ DAY OF ____, 2023 HEREBY REQUEST THAT THE ARKANSAS STATE HIGHWAY COMMISSION:

1. Seek approval from the American Association of State Highway and Transportation Officials (AASHTO) to designate the portions of the aforementioned routes, as shown on Exhibit "A", as part of U.S. Highway 78; and
2. Allow the existing State and Federal Highway Route numbers to remain in place resulting in dually signed highway routes to benefit those who currently live along this route and to avoid unnecessary hardships associated with address changes.

DATE: _____

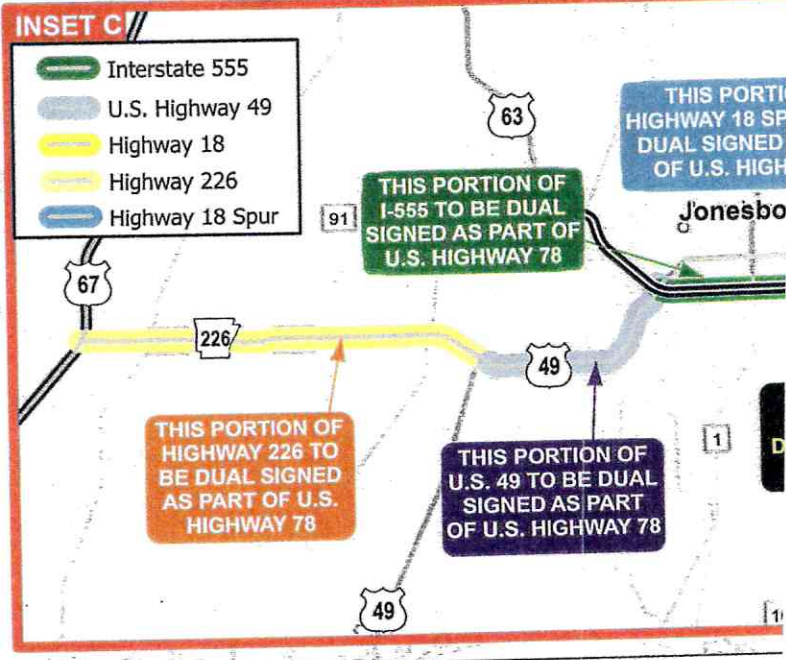
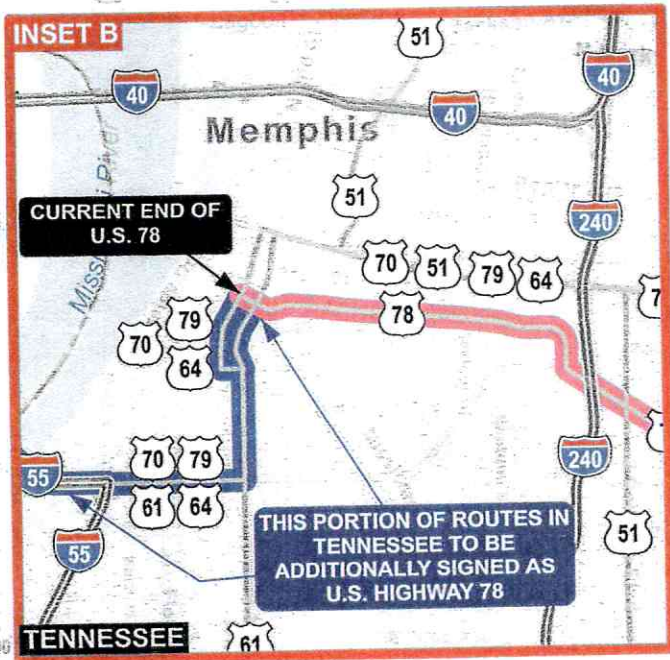
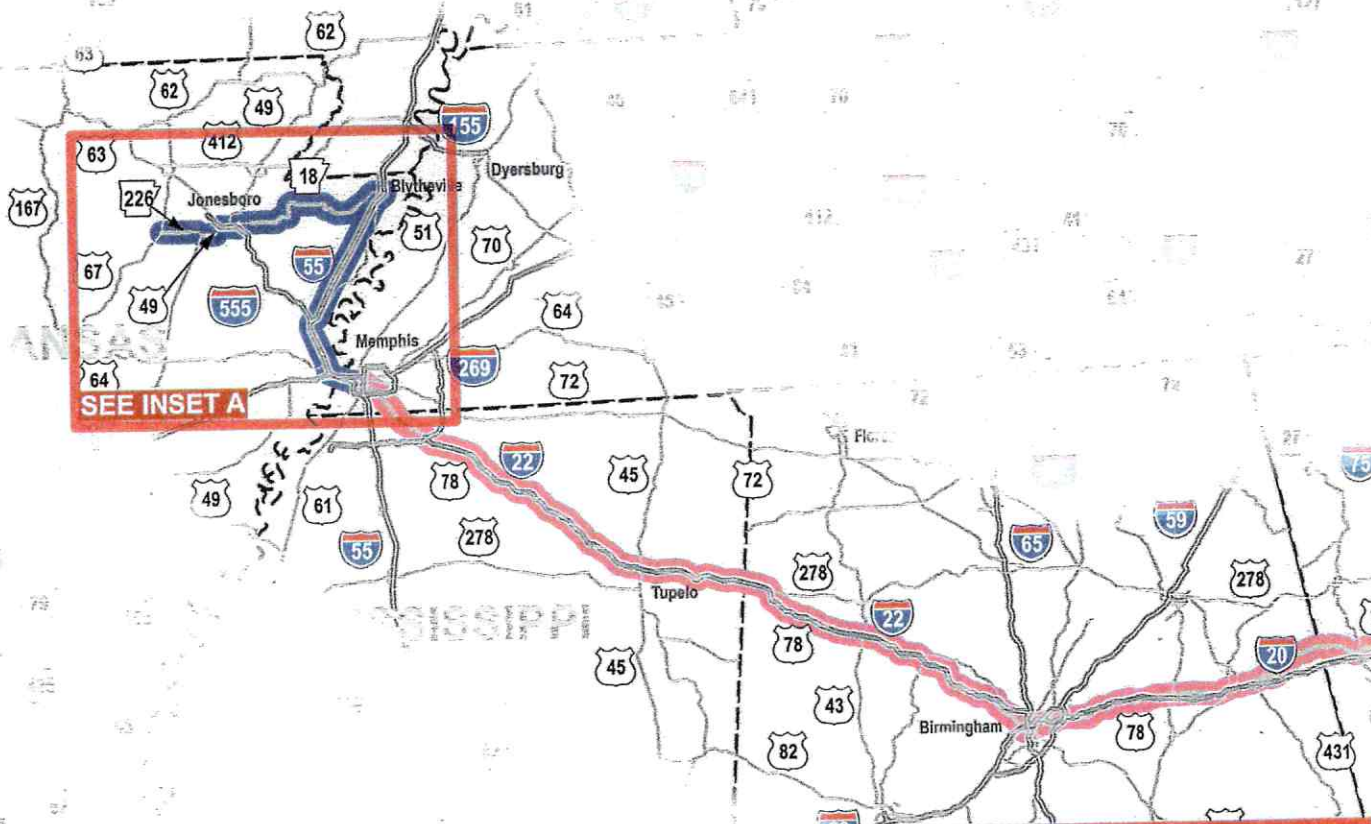
APPROVED:

JOHN ALAN NELSON, COUNTY JUDGE

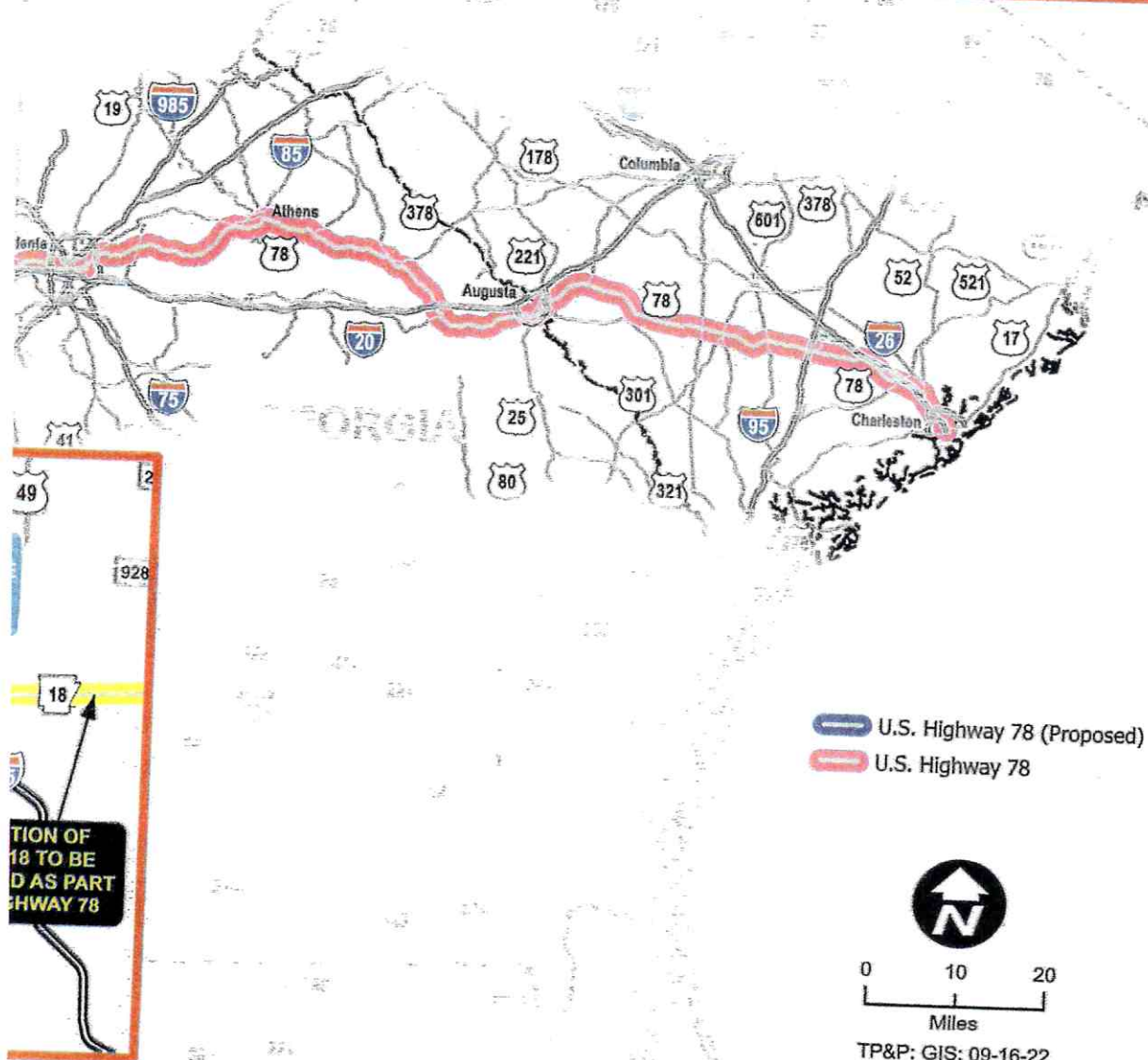
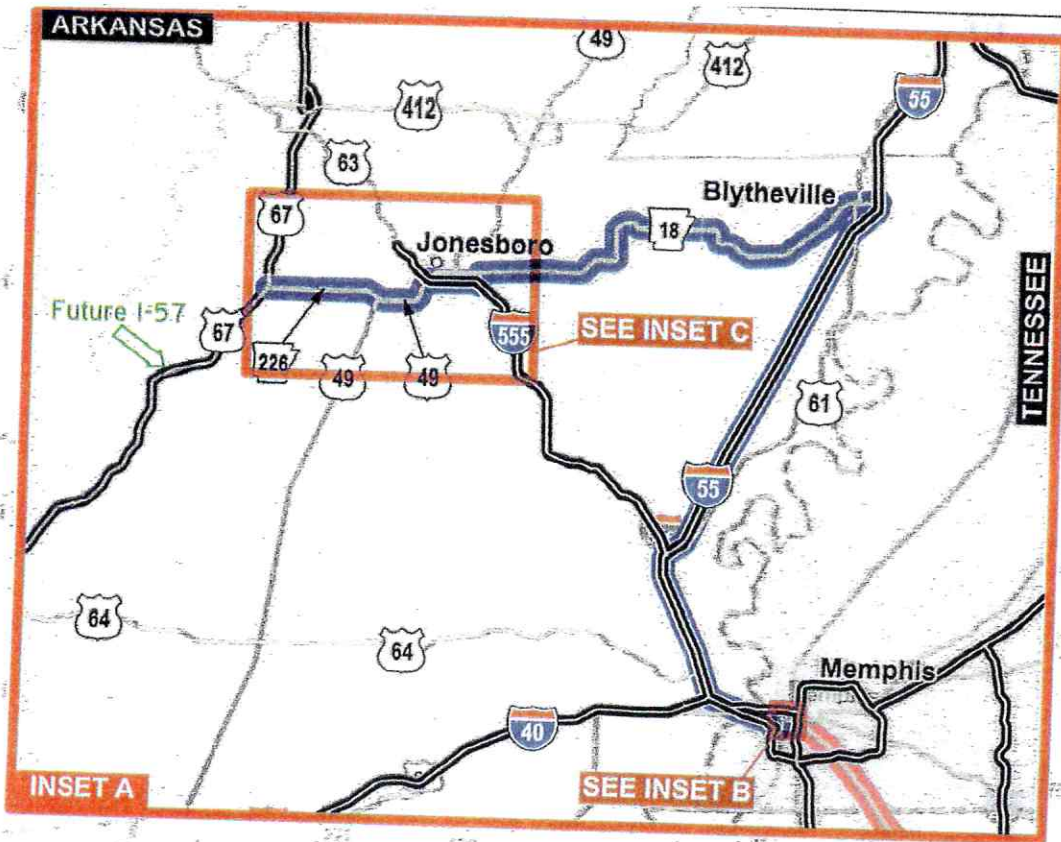
ATTEST:

JANICE CURRIE, COUNTY CLERK
& SECRETARY

Exhibit "A"



Proposed Highway Corridor U.S. Highway 78



MISSISSIPPI COUNTY QUORUM COURT

RESOLUTION NO. R-2023-_____

***A RESOLUTION SUPPORTING THE DRAFT NOTICE OF
FUNDING AVAILABILITY (NOFA) APPLICATION***

WHEREAS, the Quorum Court of Mississippi County, Arkansas resolves to support the draft version of the “Notice of Funding Availability” application; and

WHEREAS, a copy of this draft is attached herein as Exhibit A; and

WHEREAS, this application shall be made available to all cities within Mississippi County. The maximum grant amount shall be \$200,000.00. The purpose of this application is to provide cities with funds to update and improve their infrastructure by means of a grant funding from County ARP Funds.

NOW, THEREFORE BE IT RESOLVED BY THE QUORUM COURT OF MISSISSIPPI COUNTY, ARKANSAS:

1. The draft version of the NOFA Application is hereby approved by the County and the application process may begin.

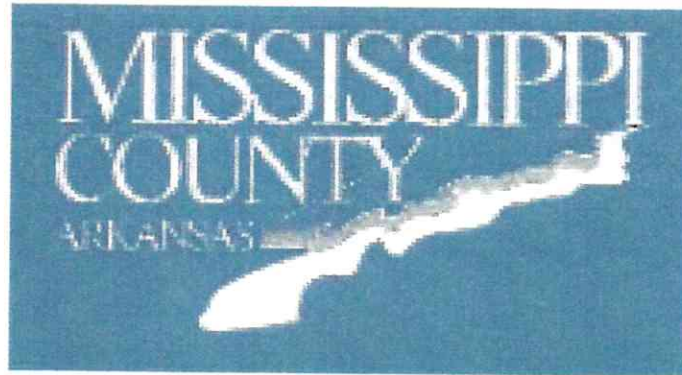
DATE: _____

APPROVED:

JOHN ALAN NELSON, COUNTY JUDGE

ATTEST:

JANICE CURRIE, COUNTY CLERK
& SECRETARY



Mississippi County Infrastructure Grant Program

Notice of Funding Availability (NOFA) DRAFT

Applications Due: TBD



Introduction:

On March 11, 2021, the American Rescue Plan Act (ARPA) was signed into law. Among many other provisions, ARPA provides direct funding to each county in the United States through what is called the Coronavirus Local Fiscal Relief Fund (CLFRF). For Mississippi County, Arkansas, this amount is \$7,895,980.00. Mississippi County has designated \$2,000,000.00 from its CLFRF to fund the "Mississippi County Infrastructure" grant program.

These grants will fund innovative and effective infrastructure projects designed to address the infrastructure needs of the County. Each grant will provide up to \$200,000 for cities within Mississippi County and can only be used for Infrastructure projects pursuant to Arkansas Constitution, Article 12, Section 5 as incorporated into Article 12 by Amendment 97. These grants will fund up to 75% of project costs, with 25% cost being matched by the applicant.

Eligible Applicants:

Applications for this grant may be submitted by cities located within Mississippi County.

Grant Amount:

This grant will award up to \$200,000.00 per project. Max of 2 projects per City may be awarded.

Ineligible Uses:

- Activities that conflict with the purpose of the American Rescue Plan Act statute (e.g., uses of funds that conflict with COVID-19 mitigation practices in line with CDC guidance and recommendations).
- Violations of Award Terms and Conditions or conflict of interest requirements under the Uniform Guidance.
- Any illegal purpose or purpose against the interest of Mississippi County.
- Any uses not defined by the Arkansas Constitution. (Article 12, Section 5 as incorporated into Article 12 by Amendment 97)

Eligible Projects:

The funding allocated by Mississippi County for this grant program should be used to assist with Infrastructure project planning or implementation with a priority for projects that address areas of greatest need and serve those most at-risk.

The following are types of projects eligible under this program:

- Land acquisition;
- Site preparation;
- Road and highway improvements;



- Rail spur construction; water service;
- Wastewater treatment;
- Employee training which may include equipment for such purpose;
- Environmental mitigation; and
- Training and research facilities and the necessary equipment, therefore.

•If more eligible projects are received than can be funded, the County reserves the right to make additional funding available and award that funding to additional projects in the order of their scoring priority as detailed below.

•Funds will be disbursed on a *reimbursement* basis.

Eligible Timing:

Implementation of the project should not extend beyond 2 years of the date of the grant award.

Important Dates:

| | |
|----------------------|---|
| TBD | Applications posted on County website |
| TBD | Informational Grant Workshop |
| TBD | Applications due to the County no later than 4:30 PM |
| TBD | Grant awards announced and recipients notified |
| TBD | Grant Agreement signed |
| June 30, 2024 | Mandatory Spending Review |
| June 30, 2025 | Any funds not expended by this date will be returned to the County |



Mississippi County Infrastructure Grant Program

| General Information | |
|--|--|
| Date: | SAM UEI #: |
| Entity Name: | Federal Tax ID: |
| Main Contact Name: | Main Contact Title: |
| Position of person authorizing submittal: | Signature of person authorizing submittal: |
| Project Title: | |
| | |
| Applicant Type: (check all that apply) | |
| <input type="checkbox"/> County Agency <input type="checkbox"/> City located in Mississippi County | |
| Project Type: (check all that apply, multiple selection allowed) | |
| <input type="checkbox"/> Land acquisition; <input type="checkbox"/> Site preparation; <input type="checkbox"/> Road and highway improvements; <input type="checkbox"/> Rail spur construction; water service; <input type="checkbox"/> Wastewater treatment; <input type="checkbox"/> Employee training which may include equipment for such purpose; <input type="checkbox"/> Environmental mitigation; and <input type="checkbox"/> Training and research facilities and the necessary equipment. | |
| Total project cost: \$ _____ | Total Match Cost: \$ _____ |
| Is this a phased in Project? Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> | |
| If yes, how many phases? _____ | |
| During how many years? _____ | |
| Project is currently in phase: _____ | |

**1. Applicant Contact Information**

Authorized Representative Name:

Authorized Representative Title:

Mailing Address Line 1:

Mailing Address Line 2:

City:

State:

Zip Code:

Physical Address Line 1:

Physical Address Line 2:

Physical Address City:

Physical Address State:

Physical Address Zip Code:

Phone Number:

E-Mail Address:

2. Application Preparer Contact Information (If different from Applicant Contact Information)

Firm Name:

Contact Name:

Mailing Address Line 1:

Mailing Address Line 2:

City:

State:

Zip Code:

Physical Address Line 1:

Physical Address Line 2:

Physical Address City:

Physical Address State:

Physical Address Zip Code:

Phone Number:

E-Mail Address:

3. Partner City Contact Information (if applicable)Will this project be implemented with the assistance
of a partner City?☐ Yes☐ No

Partner Agency Name:

Contact Name:

Mailing Address 1:

Mailing Address 2:

City:



4. Project Description

Please be sure this description includes all major project components and clearly states what the project seeks to accomplish. *(If additional space is needed, please provide additional pages in your application response).*

Start Narrative here



5. Project Type. *Please describe how this project will address the infrastructure needs in your community, and how this project meets the listed infrastructure eligibility criteria.*

Start Narrative here

6. Areas to be Served. *Please describe what areas of Mississippi County that will be affected by your project. Also describe how this project will promote growth of the population in your City.*

Start Narrative here

7. Community Served. *Please describe what Community will be served by your project.*

Start Narrative here



8. Partner City? *Will this project be implemented in collaboration or partnership with another City? If so, please explain the nature of the collaboration.*

Start Narrative here

9. For Projects that have a construction component, *please check all that apply from below. If applicable, please describe the details of the construction portion of this project.*

- ☐ Engineering/design plans are in development
- ☐ Engineering/design plans are complete and approved
- ☐ Project has received applicable permits
- ☐ Construction on the project can begin within 1-6 months
- ☐ Construction on the project can begin within 6-12 months
- ☐ Construction on the project can begin within 12-18 months
- ☐ Construction on the project can begin within 18 months

Start Narrative here



10. Program/Project Budget

| Description of Expense | Mississippi County Grant Funding Requested | Other Secured Funding Source(s) | Total Cost Amount |
|--|---|------------------------------------|-------------------|
| <u>Program/Project Costs</u> | | | |
| Input Line-item 1 | \$0.00 | \$0.00 | \$0.00 |
| Input Line-item 2 | \$0.00 | \$0.00 | \$0.00 |
| Input Line-item 3 | \$0.00 | \$0.00 | \$0.00 |
| Input Line-item 4 | \$0.00 | \$0.00 | \$0.00 |
| Input Line-item 5 | \$0.00 | \$0.00 | \$0.00 |
| Input Line-item 6 | \$0.00 | \$0.00 | \$0.00 |
| <i>Program/Project Cost Subtotal:</i> | \$0.00 | \$0.00 | \$0.00 |
| <u>Administration Costs</u> | | | |
| Input Line-item 1 | \$0.00 | \$0.00 | \$0.00 |
| Input Line-item 2 | \$0.00 | \$0.00 | \$0.00 |
| Input Line-item 3 | \$0.00 | \$0.00 | \$0.00 |
| Input Line-item 4 | \$0.00 | \$0.00 | \$0.00 |
| Input Line-item 5 | \$0.00 | \$0.00 | \$0.00 |
| Input Line-item 6 | \$0.00 | \$0.00 | \$0.00 |
| Other | \$0.00 | \$0.00 | \$0.00 |
| <i>Administration Subtotal:</i> | \$0.00 | \$0.00 | \$0.00 |
| TOTAL PROJECT COST: | \$0.00 | \$0.00 | \$0.00 |

Please describe how you will ensure funding will be allocated and spent by **TBD**.



SUBMISSION OF APPLICATIONS

The application can be submitted electronically.

- **Electronic Submission:**

- An electronic copy of the application and supporting materials (e.g., project support letters from partner cities) in pdf format must be submitted to the County no later than 4:30 pm, on TBD. The emailed proposal must be less than 10 megabytes in size. Proposals will not be accepted by facsimile machine submission. Project proposals selected for awards will need to sign grant applications prior to receiving grant award.

Email proposal to: [TBD](#)

Certification by Authorized Representative

The attached statements and exhibits are hereby made part of this application, and the undersigned representative of the Applicant certifies that the information in this application and the attached statements and exhibits is true, correct, and complete to the best of his/her knowledge and belief. By initialing each item and signature at the end of this application, he/she further certifies that:

- _____ 1. As Authorized Representative, he/she has been authorized to file this application
- _____ 2. The governing body agrees to provide any additional documentation or information requested regarding this proposed project/program;
- _____ 3. The Applicant has substantially complied with or will comply with all federal, state, and local laws, rules, and regulations and ordinances as applicable to this project/program;
- _____ 4. The project budget provided in this application form includes all funding requested from all sources of funding proposed for this project; and
- _____ 5. The Applicant acknowledges that all funds are subject to approval by the Quorum Court.



Application Completeness Checklist

*In addition to this application, **the following items should be included for a complete application package**; please initial that each item is included in this submittal if applicable.*

 Provide documentation supporting any Partnership and/or Collaborative efforts

Provide documents that support any partnerships or collaborative efforts that identified, planned, or are implementing the project.

 Provide documentation and any project plans for the project/projects submitted for funding. This includes any planning studies, project construction plans, or any other documents that detail the components of the project.

 Provide documentation to support any Match funding sources

For secured funding, you must attach a letter of support from the match funding source that:

- Specifies the dollar amount identified for this project,
- Equals the dollar amount shown in the "Amount/Dollar Value" column in the table below, and
- Describes the work to be accomplished through the match.

For pending resources, you must attach other written documentation showing a request for the matching funds. Documentation must:

- Include the project name,
- Note the date on which a future funding application will be submitted, and
- Identify the funding program from which funds are pending.

 Provide any letters of support for your project. (If applicable)

Submittal Information

For all programs, send one (1) **electronic copy** of the Application.

Email: TBD (Must be less than 10 megabytes in size.)

Application Signature

Please note: Original signatures are required for each application.

SIGNATURE OF AUTHORIZED REPRESENTATIVE

TYPED NAME

TYPED TITLE

DATE



Application Evaluation Process

The Mississippi County Infrastructure Grant Review Team will be comprised of consultants with background and in-depth knowledge of Infrastructure. The review team will be tasked with providing reviews and ratings of the submitted applications. In addition, the review team will provide recommendations for funding to the Quorum Court for review. The lists will include scoring criteria as well as the total score for each applicant.

County staff will review the recommendations and then submit the final list of recommendations for projects and funding amounts to the County Commissioners for approval. The Quorum Court shall have final approval of funding for projects. No monies shall be expended from the fund without approval of the Quorum Court.

Each project application will be reviewed based on information received and will include scoring in key priority areas identified in the table below. The scoring process will be used as a tool to assist in final project award decisions by the County.

| Scoring Criteria | Project Points Available: |
|--|---------------------------|
| Detailed Project Information, including details about the project and to what extent does the project meet at least one of the following priorities: <ul style="list-style-type: none">• Land acquisition;• Site preparation;• Road and highway improvements;• Rail spur construction; water service;• Wastewater treatment;• Employee training which may include equipment for such purpose;• Environmental mitigation; and• Training and research facilities and the necessary equipment. | 25 |
| Does the project address an infrastructure need, that has a direct correlation with growth of the population in the city the project will be located. Does this project promote growth of the population for Mississippi County. | 15 |



| | |
|---|------------|
| Letters of community Support demonstrating that the proposed project is supported by other community organizations, partners, or stakeholders. | 10 |
| Does the project leverage other funding to implement the project? Does the project include a match contribution? | 15 |
| Project Readiness, how quickly can the project be implemented. | 20 |
| Project demonstrates collaboration with other cities in Mississippi County. | 10 |
| Supporting Documentation: All supporting documentation has been submitted and supports information contained in the application. Including any supporting plans, studies, or construction plans for proposed project. | 5 |
| Total Points: | 100 |

Application Process

Applications will be reviewed in the order received. The County anticipates eligible applicants should receive a decision no later than TBD.

If the County determines that an application is ineligible, or the documentation attached does not meet the requirements the applicant will be notified via email that the application has not been accepted for funding.

- ❖ **Grant funds will be distributed to projects in priority order and partial awards maybe considered for lower-scoring projects at the discretion of the County.**

APPROPRIATION ORDINANCE NO. O-2023-_____

All appropriations previously authorized, approved, and made as to all other offices, departments, and agencies of county government, and all other funds not hereinabove changed, are to remain as previously appropriated. Detailed provisions of said appropriations are reflected in the schedule of specific items listed by account numbers within the category for each office and filed in the Office of the County Court Clerk.

5 III.
6

7 This Ordinance, being an appropriation ordinance, shall be in full force and effect
8 immediately from and after its passage and approval by the County Judge.
9

10
11
12
13 DATE: _____
14

APPROVED:

15
16
17 _____
18 JOHN ALAN NELSON, COUNTY JUDGE
19

20
21 ATTEST:
22

23
24 _____
25
26 JANICE CURRIE, COUNTY CLERK
27 & SECRETARY

APPROPRIATION ORDINANCE NO. O-2023-_____

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1 Mississippi County Quorum Court
2 Appropriation Ordinance No. O-2023 - _____
3 Page Two
4

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18 JOHN ALAN NELSON, COUNTY JUDGE
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24 JANICE CURRIE, COUNTY CLERK
25 & SECRETARY

APPROPRIATION ORDINANCE NO. O-2023-_____

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III.

This Ordinance, being an appropriation ordinance, shall be in full force and effect immediately from and after its passage and approval by the County Judge.

DATE: _____

APPROVED:

JOHN ALAN NELSON, COUNTY JUDGE

ATTEST:

JANICE CURRIE, COUNTY CLERK
& SECRETARY

APPROPRIATION ORDINANCE NO. O-2023-_____

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25 & SECRETARY