

**PERSONNEL COMMITTEE MEETING
APRIL 4, 2023 1:30 ANNEX BUILDING**

ATTENDANCE: Chairman Justice Harbans Mangat; Justice Tobbye McClanahan; Justice Cecil McDonald; Justice Betty Hepler; Justice Molly Jackson; Justice Melinda Martin; Justice Michael White; Justice Rick Ash; Treasurer Peggy Meatte; Finance Kelli Jones; County Clerk Janice Currie; NEA Town Courier Revis Blaylock.

1. Meeting was called to order by Justice Harbans Mangat. Justice Mangat passed out an agenda and information from the handbook. Per Diem rates for lodging and meals. Food costs and hotel rates had gone up. Currently did \$35.00 per day for meals. State rate was \$59.00 per day. Justice Hepler recommended \$65.00. There was no reimbursement unless it was out of the county and an overnight stay. Could only reimburse 15% for tips. Justice McDonald recommended \$75.00. Motion was made by Justice Betty Hepler to increase meals to \$75.00 per day. Second was made by Justice Tobbye McClanahan. Motion passed.

2. Lodging. County had no cap on lodging. State was \$98.00. Government I.D. required for rate. Motion was made by Justice Tobbye McClanahan to change the hotel travel limit to \$200.00 per day for in State and \$450.00 per day for out of State travel. Second was made by Justice Betty Hepler. Motion passed.

3. Agenda and itemized receipts for reimbursements. Finance Director Kelli Jones said all receipts and agenda were needed for reimbursement. Mrs. Jones would like to add the date on the agendas. Motion was made by Justice Tobbye McClanahan to add the word dated to the agenda. Second was made by Justice Cecil McDonald. Motion passed.

4. COVID Ordinance. Ordinance would expire May 2023. Federal guidelines would expire in May 2023. Employees were paid for days off when positive with COVID. 5 days. Justice Ash recommended the County Ordinance expire the same date the Federal expired. Other counties were not paying now for COVID and employees had to use their sick leave. Justice Betty Hepler made a motion to make the deadline for the COVID Ordinance May 11, 2023. Second was made by Justice Tobbye McClanahan. Motion passed.

5. Meeting adjourned.

Minutes submitted by: Cindy George