

**FINANCE COMMITTEE MEETING
OCTOBER 3, 2022 1:30 ANNEX BUILDING**

ATTENDANCE: Chairman Justice Michael White; Justice Molly Jackson; Justice Harbans Mangat; Justice Neil Burge; Justice Cecil McDonald; Justice Tobye McClanahan; Justice Rick Ash; Justice Joe Lewis; Justice Betty Hepler; Assessor Harley Bradley; Treasurer Peggy Meatte; Finance Kelli Jones; Payroll Beverly Beale; County Clerk Janice Currie.

1. Meeting was called to order by Justice Michael White. Expenditure budgets began today. Revenue portion wrapped up last week. Treasurer, Financial Management, Assessor, County Clerk were looked at today. Treasurer. County General office supplies were increased \$150.00. Other services. Increased \$400.00. Metro Internet. \$4,200.00. Automation. Office supplies increased \$150.00. Small equipment \$350.00. Transfer to County General. \$83,430.28. 1/3rd of personal services. 5% raise was built in, 10% increase in insurance.

2. Financial Management. 5% raise built in with 10% increase for insurance. Overtime and comp time remained the same. Small equipment for computers had been budgeted for the past two years. None had been purchased. 2023 would get new computers. Computer services decreased because only one server was being used. Postage had gone up. Metro same. Travel may go down. 2023 request dropped.

3. County Clerk. County General. Election overtime \$3,400.00. Election supplies and equipment \$50,000.00 to purchase 21 new voting tablets. Janice Currie asked about money to repair books this year. \$250,000.00 for County Clerk, \$250,000.00 for Circuit Clerk. From ARP funds this year. \$250,000.00 each from County General for 2023 budget. Poll workers \$25,000.00. Coordinator wages \$2,500.00. County Clerk would move to the new courthouse October 12. Janice Currie would like to be able to accept credit/debit cards in the office. Kelli Jones said the cost was around \$450.00. Fees passed to the customer. \$1,000.00.

4. Assessor. New Assessor would be going to several meetings next year. Software expense \$50,000.00. Mr. Bradley said the software was expensive. Everything could be done online. Mapping was state of the art. Mr. Bradley wanted to add the fax line to the computers. Bids were being sent out for a new re appraiser. May be every three years instead of five.

5. Justice White said the way it was explained to two other JPs in the insurance process the county was not required to do a RFQ or bid it out. If the county did not want to change brokers nothing had to be done. The committee needed to let the County Judge know who they had selected for a broker. A broker of record form needed to be filled out and signed by Judge Nelson. Judge Nelson had no picks in selecting a new broker. Judge Nelson felt more comfortable in doing a RFQ and not backing up and moving forward with the process. Justice White asked Judge Nelson if he had the broker of record form and would he sign it. Judge Nelson said yes. Kelli gave the form to Cindy and Cindy gave the form to Judge Nelson. When the form was signed the broker could start getting bids to bring to the insurance committee. Tom Henry said the Judge had not signed the form yet and the RFQ

would be published in the Blytheville paper Wednesday. The RFQ would run one time and all four agents would be sent the RFQ. Deadline on the advertisement was October 11. Kelli said until the form was signed Stephens was the only broker that had access to the county claims. Stephens would be added to the list to receive the RFQ.

6. Next Finance meeting. Monday, October 10th at 1:30. Annex building.

7. Justice Jackson received a call from Mr. Brackins. He apologized. He had miss spoken about the USDA grant. The grant applied to Luxora not Burdette. There was no grant for marching funds for Burdette. ARP meeting would be scheduled.

8. Money appropriated from the ARP money for the Sheriff. \$650,000.00. Vehicles and equipment. Money had been spent and the Sheriff needed one more vehicle and some equipment. Justice Ash said \$545,000.00 was spent for cars. Expenditures for equipment put thru ARP would be moved to County General. \$94,000.00 open plus \$24,000.00. \$118,000.00. Equipment line in County General would be over budget. Budget would be amended.

9. Meeting adjourned.

Minutes submitted by: Cindy George